# Minutes of The Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO  
5200 N. Barton Ave., M/S UL 34  
Fresno, California 93740-8014  
(559) 278-2743

**Wednesday, December 7, 2022; 14:00–15:00 PST (Virtual Meeting via Zoom)**

|  |  |
| --- | --- |
| Members Present: | Michael Mahoney; Hubert Muchalski (Chair); Kammi Sayaseng; J. Ashley Foster; Joy Goto (Ex-Officio) |
| Members Excused: | Qin Fan[[1]](#footnote-1); Arun Nambiar†; Fayzul Pasha†; Jordan Pickering†; |
| Members Absent: |  |
| Guests: |  |

1. Call to Order

Meeting called to order at 14:07

1. Approval of the Agenda

MSC

1. Approval of the Minutes of November 30, 2022

MSC

1. Communications and Announcements
2. Old Business
3. New Business
   1. Item #12 - Process ID 6448813 - Graduate Program Revision Request - Food and Nutritional Sciences

Motion to approve without changes

MSC

*Update 2022-12-22:*

This request was sent on behalf of Dean Goto. The Division of Graduate Studies will approve pending the following revisions submitted to our office:

* The department needs to add its admission requirements, including GRE requirements, to the catalog statement. The current catalog statement does not contain any admission criteria aside from prerequisites, nor does the new, attached proposal.
* The department needs to include the Advising Notes that are in the current, approved catalog. Under the Advising Notes, please revise Item #5: letters “g” and “h” and include "if applicable" next to this area. Also, please add the letter "i" to include project information. Lastly, #7 needs to add "project" in the sentence.
* A New Graduate Course Request will need to be submitted via OnBase for FN 298C (Project Continuation).
  1. Item #13 - Process ID 6412582 - Graduate Program Suspension Request - Certificate of Advanced Study Dietetics

Motion to approve without changes

MSC

* 1. Item #14 - Process ID 6203257 - New Graduate Course Request - FN 298

Motion for a second reading after the following items are included:

*Required amendments:*

* + - Since this course is a culminating experience, please include the rubric that will be used to grade the project/thesis.
    - Clarify how the 6 units will be distributed. For example, how many times the course is taken and over how many semesters. The committee believes such description will be beneficial to prospective students.
  1. Item #15 - Process ID 6476458 - Graduate Program Revision Request - Psychiatric Mental Health Nurse Practitioner

Tabled until courses NURS 243 and NURS 243 are released from the Online & Blended Courses Committee.

MSC

* 1. Item #16 - Process ID 6399134 - Catalog Statement Revision Request - Deaf Education

Motion to approve without changes

MSC

* 1. Item #17 - Catalog Statement Revision Request - Speech-Language Pathology

Motion to approve without changes

MSC

* 1. Item #18 - Process ID 6473361 - Catalog Statement Revision Request – Art

Motion for a second reading after the following items are included/amended:

*Required amendments:*

* + - Include catalog statement change with unit distribution showing the total program unit remains the same.
    - Include catalog pages for the courses listed under Specific Requirements as marked-up and clean copies.

MSC

* 1. Item #19 - Process ID 6473357 - New Graduate Course Request - ART 223

Motion to approve pending the following revisions submitted to the Division of Graduate studies:

*Friendly amendments:*

* + - Include reference to APM 232 Policy on Student Absences

MSC

* 1. Item #20 - Process ID 6403962 - Catalog Statement Revision Request - Creative Writing

Motion to approve without changes

MSC

1. Adjournment 15:04

**No meeting was called. Discussion and approval of the following items took place via email**

|  |  |
| --- | --- |
| Members Present: | Discussion and approval took place over email. |
| Members Excused: |  |
| Members Absent: |  |
| Guests: |  |

1. New Business
   1. Item #21 - Process ID 6230797 - Graduate Course Revision Request - NURS 243

Motion to approve without changes

MSC

* 1. Item #22 - Process ID 6230863 - Graduate Course Revision Request - NURS 244

Motion to approve without changes

MSC

1. Old Business
   1. Item #15 - Process ID 6476458 - Graduate Program Revision Request - Psychiatric Mental Health Nurse Practitioner

Motion to approve without changes

MSC

Submitted by: Dr. Hubert Muchalski, Chair  
Approved: Wednesday, January 25, 2023

1. Comments provided via email or within the Box.com site [↑](#footnote-ref-1)