THE MINUTES OF THE ACADEMIC SENATE (AS-05)

CALIFORNIA STATE UNIVERSITY, FRESNO

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Office of the Academic Senate

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November 7, 2022

Members excused: R. Riar, B. Yang

Members absent: L. Brillante, M. Calahorra-Jimenez, B. Munoz, G. Newell, B. Noel-Smith, A. Panagopoulos, R. Perez, D. Zhang

In-person attendance: 21 Zoom attendance: 37

The Academic Senate was called to order by Chair Hall at 4:02 p.m. in Library room 2206 and via Zoom video conferencing.

1. Approval of the Agenda.

*Senator Stillmaker made a motion to move item 12 up the agenda to become item 6.*

*Seconded*

*Vote on motion to revise agenda: carried*

*Vote on amended agenda: approved*

1. Approval of the Minutes of 10/24/22.

*Motion to approve the minutes*

*Motion seconded*

*Vote on the minutes: approved*

1. Communications and Announcements.

[**President Jiménez-Sandoval** could not attend today.]

Communications from Provost Fu

No communications.

*Questions for the Provost:*

**Senator Polegato** wanted to know whether the minimum number of students needed for a class to run is still set at 13.

**Provost Fu** responded that it could be lower than 13.

**Senator Polegato** added that administration makes a determination to run or cancel a class depending on the number of students enrolled prior to open enrollment and wanted to know why we cannot wait for open enrollment to allow for more students to be added.

**Provost Fu** responded that such decisions are not made at the Provost’s office. He added that the old formula looked at a certain headcount of 10, 12 or 13. The new formula focuses on student faculty ratio, not overall class size, to allow for flexibility, especially for upper division courses. Chairs and Deans make the call to cancel a class. If there is a healthy enrollment overall, then there is room for flexibility.

**Senator Wise** asked whether the student faculty ratio is made at the department level, and whether this also counts for online classes.

**Provost Fu** responded that it applies to all classes, except for labs. He further explained that funding for lecturers in a department is related to the full-time student faculty ratio.

**Dr. Schmidtke** (interim AVP Faculty Affairs) added that after 14 calendar days we are required to pay a lecturer, hence the need to cancel classes prior to the start of the semester.

Post-Covid Taskforce Report (Prof. Lachs)

[Slides were shared on the Senate webpage.]

**Senator Lachs** explained that the final report of the post-COVID task force was submitted. Every College and School as well as the Library were represented on the task force. Recommendations were made in the final report, but the task force was not charged with making policy, which is up to the Senate. Provost Fu will decide on guidelines for fall 2023 while the Senate deliberates on policy changes. A list of policies that might need amending are listed in the report and slides.

**Senator DeJordy** asked a clarification about the recommendation for faculty to teach maximum half of their courses per semester online. In the slides it is specified that this applies to tenure track and tenured faculty only. Are full-time lecturers exempted from this?

**Senator Lachs** confirmed that that is correct.

**Senator Wise** wanted to know whether the recommendation to have tenure track and tenured faculty teach maximum half of their courses online, or at least one course face-to-face, is a backdoor strategy to push for residency in California.

**Senator Lachs** explained that people can commute.

**Chair Hall** reminded the Senate that the task force only made recommendations, not policy. Policy can move beyond these recommendations. The task force was concerned about establishing a sense of community on campus. People can live remotely, but meeting in-person and talking to people is important. We also do not want to include a backdoor sabbatical.

**Senator Wise** disagreed that not being on campus equals being on sabbatical.

**Senator Dyer** mentioned that the task force talked about residency requirements, which used to be tethered to the office hours policy, and the task force did not want to do that. The task force did not want to use the term ‘residency’ because we do not want to tell people where to live. They chose to use an on-campus requirement instead, and this could be made explicit in APM 337 on faculty workload.

**Chair Hall** added that APM 338 on Office Hours is already under consideration in the Personnel Committee.

**Senator Polegato** referred to the WASC categorization of hybrid and HyFlex courses as online courses. He understands that we need to be aligned with WASC but does not agree with using WASC terminology for faculty workload requirements. He asked to consider this in a separate way.

**Senator Lachs** agreed that aligning with WASC for the sake of consistency was the easiest way but understood Senator Polegato’s concern. Exceptions could be made.

**Senator Polegato** added that the recommendation could be problematic for small programs and minors. Students take courses for minors as a second choice. Hence, the need to allow faculty in some programs to teach more than half of their courses online.

**Senator Lachs** agreed that these should be able to have exceptions.

**Chair Hall** added that this could be codified in APM 206.

**Senator Mehta** mentioned that we have programs that have been fully online or already had lots of online teaching before the pandemic. We would need to allow departmental exceptions.

**Chair Hall** repeated that there is no amended policy yet and faculty will need to have a dialogue with Provost Fu if they have concerns for fall 2023. He added that exceptions for fully online programs could be available and APM 206 could be amended to provide a protocol for that designation.

**Senator Dyer** also mentioned that any program that previously had approval through WASC still has approval. We will now need a campus procedure for new online programs because the WASC procedure will no longer be required. She added that the task force focused on UG programs. It is up to the Provost to make guidelines for fall 2023, but the task force suggested that the recommendation does not apply to graduate programs.

**Senator Moreman** thanked the taskforce for their work. He was concerned that it is often the same individuals on committees and that we need to be mindful to listen to a diversity of voices. He also wanted to know whether we could have access to the documents referenced in the task force report rather than having links for these documents in the report, given the possibility of dead links.

**Senator DeJordy** mentioned that the report consistently refers to departments, not programs.

**Senator Lachs** explained that that was an oversight, and they meant departments and programs.

**Chair Hall** thanked the members on the task force for their time and work.

Statewide Senator Schlievert:

**Senator Schlievert** shared notes from the ASCSU plenary meeting on November 3 and 4. The Chancellor’s presentation started with her intention to meet student needs and then addressed declined enrollment. Campus budgets are set on targeted enrollment. There will be some support from the Chancellor’s office for campuses with lower enrollment. The Chancellor’s Office might have to become an enrollment management agent. Other universities are mining students from CSUs, *e.g.* Arizona State.

Cal-GETC and the Black Student Success Group were discussed.

There is an intention to have more doctoral programs.

A series of resolutions were approved.

**Senator Maldonado** wanted to know what it means to have centrally managed enrollment, with the Chancellor’s Office as an enrollment management agent.

**Senator Schlievert** explained that this was not specified, but it has to do with what to do when there are less students on one campus and more elsewhere.

**Senator Fulop** explained that the UC centrally manages their enrollment. Students state a preference for a campus when they apply but they are frequently admitted to a different one.

1. Installation of New Senator.

Welcoming Emily Mason (Department of Music)

1. New Business.

None

1. Resolution in Support of the People of Iran and Gender Equity.

**Senator Stillmaker** explained that the resolution aims to show that we stand in support of the people in Iran.

***Senator Stillmaker*** *moved to approve the resolution.*

*Seconded*

***Senator Stillmaker*** *made a motion to waive second reading*

*Seconded*

*Vote on motion to waive second reading: carried*

*Vote on resolution: approved*

1. APM 231 – Student Withdrawal Policy update. Second Reading.

**Chair Hall** reminded the Senate that the drop and withdrawal process was made more user-friendly and is now online. The amendments to the APM were passed back to AP&P and they support the current amendments to the APM on the floor.

*Floor open to discussion.*

**Senator Moreman** suggested that the use of hyperlinks in documents is not good practice and there is a hyperlink to an Executive Order in this policy.

**Senator Moreman** noted that there is a reference to summer sessions in the section on adding courses. He wanted to know why spring intersessions and winter sessions are not included.

**Yager** (Registrar’s Office) explained that those are run through CGE and this policy only applies to state-side courses.

**Senator Moreman** wanted to know whether summer sessions are state-side.

**Yager** explained that there are some that are state-side, typically graduate and doctoral courses. She added that CGE has their own drop and add deadlines.

**Chair Hall** wanted to confirm that, for this reason, summer sessions need to be in the policy.

**Yager** confirmed that this is correct.

**Senator Moreman** offered a friendly amendment: to add the word ‘state-side’ before ‘summer sessions’ in the section on ‘adding courses’.

**Senator Stillmaker** accepted this as a friendly amendment.

*Amendment made on the floor.*

**Senator Moreman** suggested to strike ‘failure to acquire required material’ as one of the reasons that would not count as a serious and compelling reason to drop, because poverty could be a serious reason why students want to drop.

**Chair Hall** wanted to know whether this would be allowed by the Registrar.

**Dean Muscat** explained that she would have to confirm this with the Chancellor’s Office.

**Senator Dyer** explained that this language comes from the Chancellor’s Office memo.

**Chair Hall** added that this section concerns dropping after census date.

*No further comments on second reading as amended today.*

*Vote on the document as amended: approved.*

1. APM 360 - Sabbatical and Difference-in-Pay (DIP) Leaves.

**Chair Hall** invited **Dr. Schmidtke** to explain the proposed amendments.

**Dr. Schmidtke** explained that the policy needed to be aligned with the CBA. The policy currently also requires faculty to turn in their report within ten weeks of completion of the leave. This is amended to submit it at end of the next semester, to avoid that people have to submit it while off contract when they went on leave in the spring.

**Senator Moreman** noted that there was a word missing in the section on appeals. Instead of ‘request a thirty (30) their appeal’, it should be ‘request a thirty (30) minute appeal’

*Amended on the floor*

***Senator Moreman*** *moved to waive second reading.*

*Seconded*

*Vote on waiving second reading: carried*

*Vote on the amended policy: approved*

1. APM 399 - Policy on Emerita and Emeritus Status.

**Chair Hall** explained that the proposed changes concern allowing lecturers to have the right to request and obtain emeritus or emerita status.

**Senator Wise** recognized **Professor Hays** to speak on behalf of the proposal.

No objection.

**Professor Hays** explained that there are two proposed changes. The changes would allow part-time and full-time lecturers an opportunity for emeritus and emerita status. Out of the 23 CSU campuses only Fresno State and Cal Maritime do not allow this honor. This should be corrected. The opportunity for emeritus and emerita status for part-time and full-time lecturers was taken out of the policy in 2012, and the intention is to put it back in. The other change is to allow any other person who has rendered distinguished service to the University over a long period of time, but not for 10 years, to be awarded this status. Departments should be allowed to approve it in these cases. She suggested a friendly amendment, to add, in the new language proposed, ‘with approval of the appropriate department’.

**Senator Wise** took this as a friendly amendment.

*Change made on the floor to now read: ‘Any other person who has rendered distinguished service to the University over a long period of time may, at the discretion of the President, with approval of the appropriate department, be awarded emeritus/emerita status.*’

**Senator Stillmaker** wanted to know why it was removed from policy in 2012.

**Professor Hays** was not sure why that happened.

**Senator DeJordy** wanted to know whether the new point 4 under I. Eligibility was meant to extend the status beyond the categories listed in I.2 and I.3, or to address the ten-year hard rule?

**Professor Hays** responded that it was to address the ten-year hard rule.

**Senator DeJordy** offered a friendly amendment: to include ‘as enumerated above’ following ‘Any other person’

*Change made on the floor to now read: ‘Any other person as enumerated above who has rendered distinguished service to the University over a long period of time may, at the discretion of the President, with approval of the appropriate department, be awarded emeritus/emerita status.*’

**Senator Moreman** suggested to use the gender neutral ‘emerit’ instead of ‘emeritus/emerita’.

**Professor Hays** agreed.

*Change made on the floor once and will be made throughout.*

**Senator Moreman** suggested that ‘any other person’ needs to be a new letter instead of a new number in the list under section I. Eligibility, and to move it to I.2. as a new letter.

**Professor Hays** agreed, if that is appropriate for Faculty Affairs.

***Senator Wise****: move to extend time.*

*Seconded*

*Vote to extend time: did not carry*

*The Academic Senate adjourned at 5:15p.m.*

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The next meeting of the Academic Senate will be November 21, 2022.

Submitted by Approved by

Tinneke Van Camp Ray Hall

Vice Chair Chair

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