THE MINUTES OF THE EXECUTIVE COMMITTEE

OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

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March 2, 2020

Members present: Thomas Holyoke (Chair), Raymond Hall (Vice Chair), Melanie Ram (Universitywide), Rebecca Raya-Fernandez (At-Large), Tinneke Van Camp (At-Large), Jennifer Miele (At-Large), Omar H. Hernandez (ASI), Susan Schlievert (Statewide)

Members excused: Joseph Castro (Ex-officio), Saul Jiménez-Sandoval (Ex-Officio)

Guests: Venita Baker (Academic Senate), Marsha Baum (Vice President for Faculty Affairs), James Mullooly (Chair AP&P), Mary Willis (Univ. Internship Coordinator), Kathleen Dyer (Chair Student Ratings of Instruction Committee), Athanasios Alexandrou (Chair Personnel Committee), Mohan B. Dangi (Geography and City & Regional Planning), Michael Mayfield (Graduate of Geography and City & Regional Planning)

The meeting was called to order by Chair Holyoke at 3:02 pm in HML 2108.

1. Approval of the agenda

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1. Approval of the amended Minutes 2/10/20

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1. Communications and announcements

None

**Action Items**

1. Memo dated February 28, 2020, from Kathleen Dyer, Chair, Child and Family Science to Dr. Thomas Holyoke, Chair Academic Senate re: CFS move from Jordan College of Agricultural Sciences and Technology to College of Social Sciences. Memo has been received.

Suggestion: Move to today’s agenda

1. Email dated February 20, 2020, from Athanasios Alexandrou, Chair Personnel Committee, to Dr. Thomas Holyoke, Chair Academic Senate re: Subcommittee on Student Evaluation of Instruction. Email has been received.

Suggestion: connected to agenda item 5.)

1. Memo dated February 24, 2020, from Dr. Michelle DenBeste, Dean College of Social Sciences and Dr. Yoshiko Takahashi, Interim Associate Dean College of Social Sciences, to Dr. Kathryn Forbes, Coordinator of Women’s Studies re: Reclassification request from the Women’s Studies program to the Department of Women’s Gender and Sexuality Studies. Memo has been received.

Suggestion: Place on today’s agenda

1. Student Internship Policy. Academic Policy and Planning Committee

James Mullooly (Chair AP&P), Mary Willis (Univ. Internship Coordinator) described the origin of this internship policy (initiated by executive order) and that the proposed policy document was modeled on that from CSU San Marcos, as that campus seems to currently have the most mature policy. Ms. Willis described the basic requirements of the policy as set by the Chancellor’s office.

Dr. Van Camp asked about any involvement of current coordinators in the creation of this policy, and how much responsibility will be placed on them. Ms. Willis explained that much of the responsibilities will fall on her and her office.

Dr. Schlievert asked about the number of internships processed per academic year. Ms. Willis estimated more than 1000 placements per year, noting that this policy does not apply to clinical or teaching placement, or medical health counseling positions.

ASI President Hernandez ask for clarification on the mandatory paperwork for students? Ms. Willis detailed that they must complete 1)“experiential learning agreement”, 2) emergency contact form, 3) release of liability form. Noting that this process is only for internships for academic credit, and that paid internships not tracked.

Dr. Ram moved to modify the policy: Strike IV.C

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Chair Holyoke moved to strike “moral” from II.B

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Dr. Ram moved to change III to clarify Faculty responsibility.

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Dr. Ram moved to Strike I first sentence.

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ASI President Hernandez moved to send policy to senate

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1. Student Ratings Subcommittee Request. Second Reading.

Guests: Dr. Dyer and Dr. Alexandrou

Dr. Dyer gave a quick summary of why a standing committee would be needed- responsible for 1) making changes improvements to instrument, 2) communications about instrument, 3) provide needed faculty liaison to link ratings to improvement in teaching, 4) vendor-faculty interface.

Dr. Alexandrou made the case to place committee under Personnel, and that the personnel committee’s charge makes this appropriate. The committee in consultation with Dr. Baum, agreed that this is the right move.

1. Climate Action Plan.

Dr. Dangi gave a detailed summary of the process that created and brought the proposal to the committee, and provided supplemental evidence from other campuses.

Chair Holyoke proposed the formation of a task force, with representation from all colleges with the goal to have an active task force by the Fall 2020 semester.

ASI President Hernandez advocated to ensure consultation with our campus Agriculture faculty and seek their expertize on this matter.

1. APM 355 Policy on Assigned Time for Exceptional Levels of Service.

In consultation with Dr. Baum, and given that such release time would need to be negotiated via future bargaining, restructuring of the appeal process is a low priority for this committee.

1. Department of Child and Family Science move from Jordan College of Agricultural Sciences and Technology to College of Social Sciences.

Chair Holyoke moved to place this authorized request on the senate agenda pending memo from the Dean of COSS.

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1. Reclassification request from the Women’s Studies program to the Department of Women’s Gender and Sexuality Studies.

Chair explains aspects of this request: “cosmetic” and no change to budget, and only costs is new letterhead etc.

Move to approve for agenda:

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The Senate Executive Committee adjourned at 4:55 pm.

The next meeting of the Executive Committee will be on Monday, March 16 at 3:00 in room HML 2108.

Submitted by: Approved by:

Raymond Hall Thomas Holyoke

Vice Chair Chair

Academic Senate Academic Senate