MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Avenue, MS#UL34

Fresno, CA 93740-8014

Office of the Academic Senate

Ext. 8-2743

# September 7, 2023

Members Present: Hopson-Walker, Low, Nguyen, Sahatjian, Schmidtke, Vitali

Absent: ASI rep (not yet appointed)

Excused: Rivera

**Meeting called to order by Chair D Low at 9:02.**

1. Minutes – There were no minutes to approve. The most recent minutes in the Senate’s repository are from April 6, 2023.
2. Agenda – MSC to approve agenda of 9/7/23.
   1. Hopson-Walker moves, Vitali seconds, motion passes
3. Communications and Announcements
   1. A Alexandrou announced their resignation from the Personnel Committee. A new representative from Jordan College has been requested.

1. New Business
   1. New Faculty Academy
      1. J Schmidtke led discussion of new faculty orientation procedures and solicited committee feedback. Committee made recommendations.
   2. [Outline for Sabbatical/DIP Leave Report](https://academics.fresnostate.edu/facultyaffairs/documents/leaves/outline_sabbatical_dip_report.pdf) procedures need to be brought in line with [APM 360](https://academics.fresnostate.edu/facultyaffairs/documents/apm/360.pdf). They communicate different information about when the post-sabbatical report is due.
      1. Vitali moves to vote on fixing the supplemental document to align with APM 360, Nguyen seconds, motion carries.
      2. Committee votes 4-0 in favor of making the revision to the Outline for Sabbatical/DIP Leave document.
   3. APM 622 – Acceptable Use of Technology Resources
      1. Committee discusses need to revise this policy, last updated in 2008.
   4. APM 323 – (Personnel Files)
      1. Committee discusses need to revise this policy.
   5. APM 355 – Policy on Assigned Time for Exceptional Service
      1. Committee discusses need to revise this policy.
2. Motion to adjourn at 10:32. Motion carries.