MINUTES OF THE SERVICE-LEARNING SUBCOMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

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October 8, 2021

Present: Sharlet Rafacz, Aaron Hoskins, Chris Fiorentino, Marcus Shaw, Nicole Smith, Ben Boone, Haley Shah, Alysa Garaygordobil , Fernando Parra, Alison Mandaville, Jamie Levitt

Not present: Ana Soltero-Lopez, Bernadette Muscat, Susan Alteri

Meeting was called to order at 1:34 pm.

Our two new student representatives, Haley Shah and Alysa Garaygordobil, were introduced and welcomed to the committee.

Moved, seconded, and carried (MSC) to approve the agenda for the 10/8/21 meeting.

MSC to approve the minutes from September 10, 2021.

Ben has not had a reply from CM 7S faculty members. He will continue reaching out to them and, as needed, contact the Department Chair to discuss recommendations to help strengthen the CM 7S course. This item will roll over to the November meeting.

Chris reported that he received a revised syllabus for CSCI 198S which incorporated the recommended and required changes. The course was approved for S designation.

Sharlet and Chris shared that no materials from the Department for the 5 year review of EES 199S have been received. Sharlet sent a reminder to the Department and we await a reply.

Sharlet shared her working group’s 5 year review of INTD 188S. Recommended/required changes include: (1) provide specific examples of how SL is introduced; (2) more information on/examples of the types of communities/agencies/issues addressed through past course offerings; (3) clarify the exact number of writing assignments recommended/required; (4) include a note that, since the instructor accompanies students on these trips, they need to be able to verify a minimum 20 hours of service is provided by each student and suggest that students log their hours and provide the log to the faculty as a means of documenting hours; (5) clarify that, while the normal SL Learning Plan does not apply to these international placements, CGE will provide and require appropriate risk management forms such as hold harmless and release of liability waivers. MSC to approve the course pending a revised syllabus reflecting these recommended/required changes be provided to Sharlet.

Chris discussed his working group’s review of MCJ 118S. MSC to approve the course pending a revised syllabus reflecting the following recommended/required changes be provided to Chris: (1) inclusion of a statement that no hours can be completed until the Learning Plan is submitted; (2) a sample Learning Plan be attached to the syllabus as an appendix; (3) recommend reflection be strengthened by ensuring that “status reports” include guided reflections on linking service to course content, civic learning, professional development, etc.

Remaining fall 2021 meetings are scheduled for:

 Friday, November 12, 1:30-2:30

 Friday, December 3, 1:30-2:30

Chris announced that the committee should soon be receiving new S course proposals for courses in Accounting, Nutrition, and Public Health. As soon as they are received they will distributed to the appropriate working groups for review.

Chris and Ben shared the deadline for SL Seminar applications has been extended to October 15, 2021.

Meeting adjourned at 2:20pm.

Minutes respectfully submitted by Chris Fiorentino on October 8, 2021.