MINUTES OF THE PERSONNEL COMMITTEE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 North Barton Avenue, MS#UL34

Fresno, CA 93740-8014

Office of the Academic Senate

Ext. 8-2743

# April 4, 2024

Members Present: Hopson-Walker, Low, Nguyen, Rivera, Sahatjian, Schmidtke, Trujillo, Vitali

Absent:

Excused:

**Meeting called to order by Chair D Low at 9:04.**

1. Minutes – MSC to approve minutes of 3/7/24.
   1. Vitali moves, Nguyen seconds, motion passes
2. Agenda – MSC to approve agenda of 4/4/24.
   1. Vitali moves, Rivera seconds, motion passes
3. Communications and Announcements
   1. Personnel-related policy revisions on the Senate’s docket: 323, 399, 328, 338, 311.
   2. Notes from Senate meeting on 3/11/24 and 3/18/24
      1. APM 337, 320
      2. Updates on APM 323, 399
4. New Business
   1. APM 226: Policy on Graduate Faculty Groups for Master's Degree Programs.
   2. UBRTP charge
   3. Interviews for AVP of Compliance and Civil Rights
   4. Search for labor relations specialist (MPP) in Faculty Affairs
   5. 5-day notice before teaching evals. are placed in the PAF? (This is not required in the CBA.)
      1. Add boilerplate statement to eval. forms
   6. New Faculty Orientation
   7. New mentoring training/procedures
5. Continuing Business
   1. [APM 303](https://academics.fresnostate.edu/senate/documents/APM%20303%20Nepotism%20Policy.pdf) (Policy on Nepotism)
      1. Committee works on revision to policy, adding clause requiring annual self-reporting.
      2. Committee works on annual survey.
   2. APM 327 (Policy on Promotion)
      1. Committee discusses feedback received from several Senators and department liaisons.
6. **Motion to adjourn at 10:52. Motion carries.**