# MINUTES OF THE WRITING COMPETENCY SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 North Barton, M/S UL 34

# Fresno, California 93740-8014

# Office of the Academic Senate

# Ext. 8-2743

# April 19, 2023

#

# Zoom:<https://fresnostate.zoom.us/j/2984108197>

# Attending: Aric Mine, Kate Kafonek, Sarah McDaniel, María Dolores Morillo, Jacquelin Curry

# Missing: J. Krichevsky

# Agenda:

# Welcome

# [Approval of minutes from March 29, 2023](https://docs.google.com/document/d/1XG92vDQiII4pz7iDBDozhlFHb_LYpuA2LN4ZpaRcDoQ/edit?usp=sharing)

* + - Moved: Jacqui
		- Second: María Dolores
	+ Approval of Agenda
		- Moved: Sarah
		- Second: Aric
* Update on [BIOL 118W](https://drive.google.com/drive/folders/1TzxN633oD0AMW9--vQxXLffuJtUdKUfL?usp=sharing)
* Review [WGSS 118W](https://drive.google.com/drive/folders/15U_eCxaB3JyICbVen8wyV1g7Ipot10Ov?usp=sharing)
	+ Overall Thoughts
		- course is very well-thought out and well-designed
	+ Possible Concerns
		- involves students in extensive independent research work, but nothing is stated in learning objectives related to students developing as researchers
			* would be useful to state more explicitly
	+ Motion to Approve with statement of potential misalignment:
		- First: Jacqui
		- Second: María Dolores
		- Unanimous approval
* Review [CFS 130W](https://drive.google.com/drive/folders/1P-bAYBTdQtvvQ1GOgJTlPOzCbAsCeiEv?usp=sharing)
	+ Concern about unit increase
		- While committee agrees with the shift to a C3 classification for a W-course, we are concerned about inequities this creates for other individuals teaching W courses.
		- Course description indicates course is just for CFS majors, but justification indicates is for minors, too
		- Suggestion to revise Student Learning Outcome for Information Literacy to reflect higher order thinking skills students are being asked to use/develop: Rather than Identify reliable sources, perhaps include “differentiate between, discern..” and/or language about "evaluating" sources
		- Suggestion: Include percentage of total grade each assignment is worth
	+ Motion to approve provisionally
		- First: Jacqui
		- Second: Sarah
		- Approved unanimously
* Review [CFS 127W](https://drive.google.com/drive/folders/19xUTofJcDvXldC70xpMxNikkJ1MgP6Og?usp=sharing)
	+ Suggestions:
		- Consider also referring students to DISCOVERe for technology resources; laptop waitlist tends to be quite long
		- Consider including a Table of Contents
	+ Appreciate the progression of writing assignments
	+ Appreciate the incorporation of SLO numbers within course assignment descriptions
	+ Be sure to include course number throughout syllabus
	+ Motion to approve:
		- First: Sarah
		- Second: Jacqui
		- Approved unanimously
* Review Canvas site
	+ Ideas of what to include from 3/29
		- Place to ask questions
		- W-Course requirements
		- Jenny’s workshop schedule
		- Assessment resources
		- Plagiarism tutorial (Amanda)
		- Statement on Turnitin
	+ Syllabi to include
		- Poli Sci 100W
			* Juliet will reach out to Melanie about including and ask if has assignments to share
	+ Goal
		- Share with department chairs and ask to share with faculty who are teaching or developing W courses
* Ongoing Work:
	+ ChatGPT:
		- [Create a document](https://docs.google.com/document/d/1AO4cB0ZYUsjERAD9MidphzpWKRVlGjS90EESIMDXqNE/edit?usp=sharing) that
			* Pulls together existing campus resources on ChatGPT
				+ [Resources](https://docs.google.com/document/d/1VaI_EER86E5J8RYfTv9mbgJjqmeiTEOXPi1jrHIEXPo/edit?usp=sharing)
				+ Kremen Technology Committee
			* Provides suggestions for how to approach use of ChatGPT in courses
	+ [Committee Statement of Recommended Use of Turnitin](https://docs.google.com/document/d/1hbBDxRm5Ifcln7DeW--Pij_kDLcIzE-RHOXE-_mU62I/edit?usp=sharing)
		- Updates from Undergraduate Curriculum Committee
		- Finalized version will be sent to
			* W-course instructors
			* Upper-division writing intensive course instructors
				+ Reach out to Bernadette about locating that contact info
	+ Review existing W-course syllabi
		- [Folder of uploaded syllabi](https://drive.google.com/drive/folders/1dpA9BPFidiRgJvCQE3FoclHI32AzR9oW?usp=sharing)
		- Next Steps
			* Select a course to begin review process
				+ Use OIE to inform where begin analysis
	+ Develop bank of resources for faculty across disciplines who are developing W courses and who are currently teaching W courses
		- Action: Reach out to faculty at other institutions for syllabi and resources, primarily from STEM writing courses
* Possible Future Work:
	+ Grant opportunity for writing in STEM courses: <https://nsf.gov/awardsearch/showAward?AWD_ID=1545275>
	+ Idea: Creating a writing center specifically for writing in Spanish

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* Announcements
* Adjourned at: 11:55

# Next Meeting: May 5, 11 am