# MINUTES OF THE WRITING COMPETENCY SUBCOMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 North Barton, M/S UL 34

# Fresno, California 93740-8014

# Office of the Academic Senate

# Ext. 8-2743

# March 3, 2023

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# Zoom:<https://fresnostate.zoom.us/j/2984108197>

# Attending: María Dolores Morillo, Jacqui Curry, Kate Kafonek, Lalita Oka

# Missing: B. Muscat, J. Krichevsky

# Agenda:

# Welcome

# [Approval of minutes from December 9, 2022](https://docs.google.com/document/d/1n39TCPEFmOHdgW44bZ6rYACe91efwOvkZxLuTC6Abg0/edit?usp=sharing)

* + - Moved: Lalita
    - Second: María Dolores
  + Approval of Agenda
    - Moved: Lalita
    - Second: María Dolores
* Examining the W-Committee’s Impact on Students
  + Examining Tableau dashboard created by Cory Cowan
  + Juliet will contact Cory to get access for all committee members
* ChatGPT
  + [Resources](https://docs.google.com/document/d/1VaI_EER86E5J8RYfTv9mbgJjqmeiTEOXPi1jrHIEXPo/edit?usp=sharing)
  + How should we, as a committee, respond?
    - Develop instructional tool/guidelines to support instruction
      * Prompts that include reflection
    - Explain what benefits could be and why not suitable
    - Approach as a tool
      * What could potential benefits be?
    - ChatGPT-generated Instructional Policy for ChatGPT Use:
      * 1. ChatGPT is a chatbot platform that allows users to interact with a virtual assistant.
      * 2. All users must be at least 13 years of age to use ChatGPT.
      * 3. Users must not use ChatGPT for any illegal activities or to harass or threaten other users.
      * 4. Users must not use ChatGPT to share any confidential or sensitive information.
      * 5. Users must not use ChatGPT to promote any products or
  + [Create a document](https://docs.google.com/document/d/1AO4cB0ZYUsjERAD9MidphzpWKRVlGjS90EESIMDXqNE/edit?usp=sharing) that
    - Pulls together existing campus resources on ChatGPT
      * William Hardaway, IDEAS - whardaway@csufresno.edu
      * Technology Committees
    - Provides suggestions for how to approach use of ChatGPT in courses

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* Ongoing Work
  + [Committee Statement of Recommended Use of Turnitin](https://docs.google.com/document/d/1hbBDxRm5Ifcln7DeW--Pij_kDLcIzE-RHOXE-_mU62I/edit?usp=sharing)
    - Next steps: Reach out to Academic Senate Curriculum Committee for approval to disseminate
      * Still waiting for response
    - Finalized version will be sent to
      * W-course instructors
      * Upper-division writing intensive course instructors
        + Reach out to Bernadette about locating that contact info
  + Review existing W-course syllabi
    - [Folder of uploaded syllabi](https://drive.google.com/drive/folders/1dpA9BPFidiRgJvCQE3FoclHI32AzR9oW?usp=sharing)
    - Next Steps
      * Select a course to begin review process
        + Use OIE to inform where begin analysis
  + Develop bank of resources for faculty across disciplines who are developing W courses and who are currently teaching W courses
    - Action: Reach out to faculty at other institutions for syllabi and resources, primarily from STEM writing courses
* Possible Future Work:
  + Grant opportunity for writing in STEM courses: <https://nsf.gov/awardsearch/showAward?AWD_ID=1545275>
  + Idea: Creating a writing center specifically for writing in Spanish

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* Announcements
* Adjourned at:

# Next Meeting: March 29, 11 am