UNDERGRADUATE CURRICULUM COMMITTEE

December 15, 2020 ~ 2:00 to 3:30 p.m.

**VIA ZOOM**

# MINUTES, UNDERGRADUATE CURRICULUM COMMITTEE

# CALIFORNIA STATE UNIVERSITY, FRESNO

# 5200 N. Barton Avenue, M/S ML 34

# Fresno, California 93740-8027

# Office of the Academic Senate Ext. 8-2743

December 15, 2020

Members Present: K. Clement (Chair), S. Konduru, A. Becirbegovic, K. Smith, J. Taylor, H. El-Razouk, S. Van Horn, S. Porraz, E. Lassen, C. Beck J. Ramirez, B. Muscat.

Members Absent: C. Souza, T., Garcia.

Visitors:

Meeting called to order by Chair Clement at 2:00 pm- Zoom Virtual Meeting.

1. **Call to Order:**
2. **Approval of Meeting Minutes:**
3. **Approval of Agenda:**
4. **New Business, Communications, and Announcements:**

1. **CONSENT CALENDAR ITEMS**

 **Lyles College of Engineering**

 Process ID 5778209 CM 32- CS#- M.S.C. to Approve pending the submission and review of the course schedule. Please resubmit the syllabus with an attached course schedule.

 Process ID 5757262 ECE 186A- Prerequisites- Please resubmit the course syllabus to include make-up/late-work/ and attendance policies that conform with various university policies (such as APM 232 and 241). Also, a complete course schedule is missing.

 **College of Health and Human Services**

 Process ID 5776673 KINES 38- Title- M.S.C. to Approve pending clarification of course classification/units question. Clarification on make-up late policy-- can it be made more clear in the syllabus that excused absences do not receive point reduction/penalties? Only unexcused/unauthorized absences are so penalized.

 Process ID 5776676 KINES 43- Title/Prerequisites/Description- M.S.C. to Approve.

 **College of Social Sciences**

 Process ID 5777454 WS 151T- Title Change- M.S.C. to Approve pending the addition of the link to university APM 232- Policy on Student Absences to the course syllabus and making sure relevant grading verbiage is consistent with university policy). Clarification on course classification (C/S#-5) or C/S#-2) number.

1. **NEW COURSE PROPOSALS**

**Kremen School of Education and Human Development**

 Process ID 5771974 CI 135- Online- M.S.C. to Approve pending minor grading policy/late-make up policy revisions to be consistent with university APM 232. Course classification question: What is the justification for a C-4 course classification number (25 student enrollment cap)? It would otherwise appear as a C-2 (40 student enrollment cap) lecture course. Is there a lab or something attached to the course? Refer course to the APM 206/Online Learning Committee.

Process ID 5778845 LEE 137- M.S.C. to Approve Pending the addition of the link to university APM 232- Policy on Student Absences to the course syllabus.

**Lyles College of Engineering**

Process ID 5758145 CM 30- Conversion- M.S.C. to Approve pending the submission and review of the course schedule. Please resubmit the syllabus with an attached course schedule.

Process ID 5778209 CM 33- Conversion- M.S.C. to Approve pending the submission and review of the course schedule. Please resubmit the syllabus with an attached course schedule.

Process ID 5756281 CE 156- Conversion- M.S.C. to approve pending course classification #C-2 enrollment number change from "Faculty Limits" to "40".

**College of Social Sciences**

Process ID 5771369 ASAM 50- Area F- UGC- M.S.C. to Approve. Refer course to GE to complete review for Area F course review.

Process ID 5771373 ASAM 175- Area F- UGC- M.S.C. to Approve. Refer course to GE to complete review for Area F course review.

Process ID 5771378 ASAM 180- Area F- UGC- M.S.C. to Approve. Refer course to GE to complete review for Area F course review.

Process ID 5764579 CLAS 163- Conversion/Area F- M.S.C. to Approve pending revision of the following verbiage in the course syllabus Late and Make Up Policy Section. “If the instructor accepts your excuse as valid and allows the work, e.g., a paper, to be turned in late, the work will not get full credit, points will be deducted on such a late assignment.” Excused student absences and related make-ups/exams should be accommodated and not penalized with late penalties. Refer to GE Committee to complete for Area F course review.

1. **PROGRAM PROPOSALS**

**Lyles College of Engineering**

Process ID 5757134 Electrical Engineering- Tabled pending completion and approval of course proposals.

**College of Social Sciences**

Process ID 5776352 Political Science- M.S.C. to Approve.

Process ID 5742805 Southeast Asian Studies, Minor- M.S.C. to Approve pending final review of new courses included in program.

 Process ID 5776787 Women’s Studies, Major/Minor- Degree title and course subject change- M.S.C. to Approve program pending course approval. Prepare Letter of Transmittal when program and course approvals are completed.

 Process ID 5777040 Asian Americans in Secondary School- New Certificate- M.S.C. to Approve pending formal approval of ASAM 175, ASAM 180