MINUTES OF THE GENERAL EDUCATION COMMITTEE
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September 20, 2013

Members present: S. Adisasmito-Smith (CAH), N. Bengiamin (LCE), P. Crosbie (Chair, CSM), S. Diaz (AS), K. Dunbar (DOSA, ex officio), P-C Ho (CSM), M. Jendian (CSS), S. Montana (CHHS), D. Nef (Provost), C. Perez (CSS), L. Taylor-Hamm (CSB).

Members absent, un-appointed or un-elected:

J. Morillo (KSOEHD), conference: rep from JCAST.

The meeting was called to order by Chair Crosbie at 12:10 p.m. in Haak Academic Affairs Conference Room, Madden Library 4164.

1. Agenda. MSC to approve the agenda as distributed.
2. Minutes. MSC to approve of minutes of 6 Sep 2013.
3. Communications and announcements:

All new GE policies, procedures and program documents are now APM 215. Note: the GE writing policy, approved by the senate in 2012 is not part of this APM, and should be. Chair to contact senate, potentially write memo from GE to Executive senate to append the writing requirements to APM 215.

1. New course proposals (third reading): INTD 50, INTD 177.

INTD 50 approved for GE Foundation area A3, with minor revisions, esp. moving due date of writing requirement earlier.

 INTD 177 to be returned to M. Shapiro for revisions:

1. The course is perhaps better suited to Area ID, rather than MI.

2. If in MI, look more carefully at the learning outcomes for Area MI, and include them specifically

3. Include in the course's schedule when the first draft of the paper is due (note comment on INTD 50 above).

4. As this is an upper division GE course that requires the completion of LD GE prior to enrollment, list in the syllabus these specific pre-reqs, so that there is no doubt on the part of the students. That is completion of the LD Foundation and Area D for either ID or MI.

5. There is great commonality between INTD 50 and 177. Consider alternate resources for the UD course, or the possibility arises that a student could take both over the course of their academic career, and receive a great deal of repeated content.

Chair to contact Martin Shapiro (Psych dept).

NOTE: HUM courses with #s HUM 50 and HUM 177, with same course descriptions as INTD 50 and INTD 177, found in pdf. of the current online catalog, but NOT on the online catalog. This is an obvious mistake, D. Nef to correct.

Where the INTD courses are to go in the catalog was discussed.

5. Assessment reports from departments (requested in March, were due 1 September, extended to 4 October). Memo was sent to all department chairs, each department SOAP coordinator (as listed on the OIE website), each college Assessment Coordinator, and each College Dean and Associate Dean.

1. Upcoming program review. Clarification of process by D. Nef.
2. New business: why is the rep from DOSA a non-voting member? This is in GE policies, Chair to contact senate for clarification.

8. Adjournment: 1:38 p.m. Next meeting 4 October 2013.