Minutes, Graduate Curriculum Subcommittee

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave., M/S ML 34

Fresno, California 93740-8014

Ext. 8-2743

September 25, 2019

Members Present: Corey Whitehead, Qin Fan, Fayzul Pasha, KammiSayaseng, Steven Hart (Chair), Hollianne Marshall

Members Excused: Jim Marshall (Ex-officio), Hubert Muchalski, Balaji Sethuramasamyraja

Members Absent:

Guests:

Meeting began at 10:05 AM in Thomas 117

1. Approval of the Minutes- **MSC Approve**
2. Approval of the Agenda- **MSC Approve**
3. Communications and Announcements
   1. Committee voted unanimously to elect Dr. Fayzul Pasha as the new chair of the committee; Dr. Hart will remain as a committee member
4. Old Business
5. New Business
   1. Item #5 - Graduate Course Change Request - MBA 200

**MSC- Approve Pending Required Revisions submitted to Graduate Studies**

* + 1. **Required Revisions**
    2. Use university syllabus template
    3. Ensure that the syllabus is accessible by screen readers
    4. LMS should be Canvas instead of Blackboard
    5. Primary Learning Outcomes should be identified as Student Learning Outcomes
    6. Student Learning Outcomes should reflect graduate level expectations for applying and demonstrating learning rather than simply “understand”
    7. Align late work policy with APM 232
    8. Adjust grading scale using less than equal representation (A > 90 etc.)
  1. Item #6 - Graduate Course Change Request - MBA 203

**MSC- Approve Pending Required Revisions submitted to Graduate Studies**

* + 1. **Required Revisions**
    2. Application form should reflect desired changes in the syllabus. Is the requested change for description and/or prerequisites?
    3. Use university syllabus template
    4. Ensure that the syllabus is accessible by screen readers
    5. LMS should be Canvas instead of Blackboard
    6. Align late work policy with APM 232
    7. Adjust grading scale using less than equal representation (A > 90 etc.)
    8. Provide a description for Course Assignments
    9. **Suggested Revisions**
    10. adjust SLO to reflect more broad learning goals

The remaining items are tabled until Oct. 2 meeting

* 1. Item #7 - Graduate Course Change Request - MBA 204
  2. Item #8 - Graduate Course Change Request - MBA 205
  3. Item #9 - Graduate Course Change Request - MBA 210
  4. Item #10 - Graduate Course Change Request - MBA 211
  5. Item #11 - Graduate Course Change Request - MBA 212
  6. Item #12 - Graduate Course Change Request - MBA 213

Meeting adjourned at 10:45 AM.