

Expense Journals

Usage

This report shows expenditures from specified department, fund code, class code, and fiscal year.

FRE_EXPENDITURES - Expense Journals

Department (Org):

Fund Code:

Class Field:

Fiscal Year:

Fiscal Year	Org	Fund	Prog	Account	Account Descr	Class	Monetary Amount	Journal Date	Line #	PO or Voucher ID	Journal Line Description	Source	Rpt Date	Report Title
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Steps

1. Key in Department
2. Key in Fund Code
3. Key in a specific Class Code or a “%” if you want all
4. Key in Fiscal Year
5. Click on View Results

Report Fields

1. Org
2. Fund
3. Program
4. Account
5. Account Description
6. Class
7. Monetary Amount
8. Journal Date
9. Line #
10. PO or Voucher ID
11. Journal Line Description
12. Report Date
13. Report Title