

# Budget Journals Original/Updated

## Usage

This report shows the budget journals for specified department, fund code, class code, and fiscal year. Budget transactions are sorted by chartfield string (Department/Fund/Account/Class/Program), scenario (Original/Updated) and journal date.

This report can be downloaded into Excel, sorted and sub-totaled by account to match the summary balances report.

**FRE\_BUDGET\_JOURNALS - Budget Jrnls Original/Updated**

DeptID:

Fund Code:

Class Field:

Fiscal Year:

Dept	Fund	Account	Class	Program	Scenario	Sum Amount	Fiscal Yr	Journal ID	Date	Ref	Ref No	Description	'FRE_Budget_Journals'	Report Date
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## Steps

1. Key in Department
2. Key in Fund Code
3. Key in a specific Class Code or a “%” if you want all
4. Key in Fiscal Year
5. Click on View Results

## Report Fields

1. Department
2. Fund
3. Account
4. Class
5. Program
6. Scenario
7. Sum Amount
8. Fiscal Year
9. Journal ID
10. Date
11. Reference
12. Reference Number
13. Description
14. Report Date
15. “FRE\_Budget\_Journals”