



CALIFORNIA
STATE
UNIVERSITY,
FRESNO

MEMORANDUM

TO: Kevin Ayotte
Chair of the Academic Senate

FROM: Joseph I. Castro, Ph.D., M.P.P.
President

DATE: December 16, 2015

A handwritten signature in blue ink, appearing to read "Joe I. Castro".

**SUBJECT: Authorization to Remove Links to APM 626 from the
Academic Policy Manual
(Policy and Procedures for Academic Off-Campus Events)**

APM 626 is currently out of compliance with CSU Executive Order 1062 (Field Trip Policy and Procedures). This is your authorization to remove the links to Policy APM 626 and associated forms in the Academic Policy Manual pending revisions to the policy and forms.

Please insert the following language:

Revisions pending. Please go to CSU Executive Order 1062
(<http://www.calstate.edu/eo/EO-1062.pdf>) and/or the Off-Campus Events
website

(<http://www.fresnostate.edu/adminserv/facilitiesmanagement/ehsrms/riskmgt/trips/index.html>)

JIC:pt

c: Lynnette Zelezny, Provost and Vice President for Academic Affairs
Dennis Nef, Vice Provost
Rudy Sanchez, Associate Vice President for Faculty Affairs
Deborah Adishian-Astone, Interim Vice President for Administration
Diane Volpp, Faculty Affairs
Lisa Kao, Manager, EHS/RMS

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