THE MINUTES OF THE ACADEMIC SENATE

CALIFORNIA STATE UNIVERSITY, FRESNO

5200 N. Barton Ave ML 34

Fresno, California 93740-8014

Office of the Academic Senate FAX: 278-5745

TEL: 278-2743 (AS-11)

November 26, 2018

Members excused: A. Alexandrou, M. Botwin, B. DerMugrdechian, S. Lankford, F. Parra, S. Pooya, K. Sun, A.M., Tawfik

Members absent: P. Adams, T. Botts, C. Copher(ASI), M. Golden, Y. Luo, K. McBee, P. Turnbull, J. Wakabayashi

The Academic Senate was called to order by Chair Holyoke at 4:02 p.m. in HML 2206.

1. Approval of the agenda

MSC approving the agenda

1. Approval of the Minutes of November 5, 2018

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1. Communications and announcements
   1. Interim Provost Harper

The Provost announced that the priority application deadline for the CSUs has been extended to December 15 due to the recent closure related to wildfires.

* 1. CIO Leon  
       
     CIO Leon was recognized to answer any additional questions about the rollout of Spirion. Senator Ram (University-wide) asked what the Information Security Officer sees when a file is flagged by the software. CIO Leon stated that the Security Officer will see the name of the file and only the number or data that has been identified. No other part of the file is visible. The user is allowed to decide what should be done with the file. Senator Kim (Economics) asked what the specific sensitive data being identified consists of. CIO Leon stated that the data comes from a centralized CSU list and includes personally identifying information such as Social Security Numbers and dates of birth. CSU Fresno has additional policies signed by former President Welty that protects data considered confidential including student addresses. However, Spirion looks for only number combinations that are considered personally identifying.

Senator Singh (Physical Therapy) asked what faculty should do if such data is identified on their machines. CIO Leon stated that training will be made available to faculty. However, if such data is found faculty may decide to simply ignore the warning and do nothing, or they may choose to securely delete or redact the data. The file can also be securely quarantined.  
  
Senator Kensinger (Women’s Studies) asked whether the practice of only the security officer viewing the data is enshrined in policy. CIO Leon stated that there is no specific policy beyond the language present in employment contracts and other university conduct regulations. Senator Cupery (Sociology) asked whether Spirion gives the CIO’s staff the ability to potentially violate policy by viewing files on faculty machines without permission. CIO Leon stated that there is the possibility that the security officer’s credentials could be compromised, but the probability is low due to the implementation of two-factor authentication. No documents are moved as part of Spirion’s functionality.

Senator Ram (University-wide) asked how often machines are scanned by Spirion. CIO Leon stated that most files will be detected in the first run of the software. Senator Chowdhury (Art & Design) stated that the university’s ability to remotely install software on any machine raises the question of whether faculty have a choice in the matter, and whether that is being done with other software. CIO Leon stated that he and the Provost are discussing whether there are ways to allow individuals to accept additional levels of risk to the university.

Senator Wilson (Computer Science) stated that faculty could simply click “Ignore” on every warning presented by Spirion, and that would be functionally the same as allowing faculty to opt out. CIO Leon replied that in the event a machine were lost or stolen, the university would still know the level of risk associated with losing the machine. Senator Wilson stated that the information would still be on the computer in that instance. CIO Leon stated that would be the case, and faculty could simply ignore the warnings.

Senator Van Camp (Criminology) asked whether passwords provide sufficient protection for faculty computers. CIO Leon stated that Spirion does not help protect computers but detects confidential data that presents a risk to the university. In addition, it is required by compliance with CSU mandates.   
  
CIO Leon stated that the Spirion rollout process will continue and additional information will be provided at a later date.

1. Consent Calendar  
   1. Elevation from Option to Independent Program for Early Childhood Education. University Graduate Committee.  
        
      There were no objections and the item was deemed passed.
2. New Business.

There was no new business for the Academic Senate at this time.

1. APM 320 Policy on Administrative Appointments. Personnel Committee. Second Reading.   
     
   A vote was called on the amendment. 7 noes, 5 abstentions. The motion was passed and the amendment approved. Senator Ram (University-wide) stated that the structure of the new committee is not possible to meet due to the number of members.   
     
   Senator Van Camp (Criminology) proposed an amendment adding the Title IX coordinator to the search for the Athletic Director. The motion was seconded. Senator Cupery (Sociology) asked the purpose of including the term “may” rather than requiring the Title IX coordinator. Senator Van Camp stated that the intent is simply to consider the coordinator for the committee.

Senator Chowdhury (Art & Design) asked whether the language should be strengthened to require the coordinator to be put on the committee. Senator Lewis (Kinesiology) spoke in favor of the motion but stated that other members of the committee, namely the Faculty Athletic Representatives, also have a remit to bring similar issues to the Title IX coordinator and in some ways represent that role. The Senator stated that the coordinator’s presence might not be required. Senator Ram made a friendly amendment to remove a comma. The motion was called. 2 nays, 2 abstention. The amendment was approved.

Senator Lewis proposed a motion adding the Chair of the Department of Kinesiology to the Director of Athletics search. The motion was seconded. Senator Lewis stated that Athletics and Kinesiology share facilities and it is therefore important to have the chair on that search committee. Senator Wilson (Computer Science) asked why that position was removed from the list in the latest proposal.

Chair Tsukimura (Personnel) stated that that committee did not remove that line, but Vice President Adishian-Astone suggested the change on the grounds that she believes few facilities are currently shared. Senator Lewis stated that this is not the case and many facilities are shared. Senator Kensinger (Women’s Studies) spoke in favor of the motion. Senator Ram (University-wide) asked whether there had been consultation with the Chair of Kinesiology. Chair Holyoke stated that there had been some consultation and the current chair had not offered an objection to the change.

Senator Hensen (English) spoke in favor of the motion. Senator Cronin (Social Work Education) asked whether it would be desirable to give the chair the ability to designate someone for the committee. The amendment was brought to a vote. There were 2 abstentions and the amendment was approved.

Senator Gillewicz (English) returned to the discussion of the Provost search committee and suggested that the language of the previous amendment was ambiguous. Senator Kensinger observed that the lettering of the list was incorrect. This was treated as a friendly amendment. Senator Hensen stated that the current language might ensure that various levels of the selection process coordinate their selections. Senator Ram stated that the current language allows only 6 of 9 colleges to be represented unless the President uses his appointments to place faculty from additional colleges. Senator Ram proposed adding language to state that “when possible” each college should be represented. The motion was seconded. Senator Lewis asked whether this applies to faculty only, or also staff. Senator Hensen spoke against the amendment and argued that faculty should argue strongly for representation from each college. Chair Tsukimura (Personnel) asked whether the language should read “School/College”. Senator Ram accepted the amendment as friendly.

Senator Hensen objected and the amendment was withdrawn. Discussion returned to the original amendment. Senator Chowdhury argued that the intention is to have representation from every academic unit and to limit the president’s discretion to appoint external members to the committee. Senator Cupery asked what the total committee size would be. Senator Kensinger stated that the overall size of the committee would not be increased, it simply specifies that the members must be from colleges.

Senator Burger (Mathematics) stated that he would suggest keeping the size the same. Senator Kensinger argued that it would be possible to represent all colleges with the current size of the committee if all levels of the selection process were to be coordinated.   
  
Chair Tsukimura (Personnel) stated that the ASI representative might also count toward a college, but those appointments would be very difficult to coordinate because all selections are made simultaneously. In addition, the choice of deans can sometimes be limited if some of them are considering applying for the position. Senator Chowdhury argued that the language added to the section does not require a specific selection process and might change the selection process itself. Senator Cupery asked whether Chair Tsukimura had any suggestion for amending the language to make it function more effectively. Chair Tsukimura replied that the addition of “Where possible” would help the selection process. Senator Ram stated that each group in the selection process could provide first choices and alternatives to meet the requirements of the amendment. The motion was called.

10 nays, 6 abstentions. The amendment was approved.

Senator Lewis proposed an amendment to change “college” to “college/school”. The motion was seconded. The motion passed (4 abstentions).  
  
The vote was called on the overall document. The motion passed (7 abstentions).

1. APM 241 Course Syllabi and Grading. Academic Policy & Planning Committee. Second Reading.  
     
   Chair Mullooly (AP&P) was introduced to discuss the item. The change is proposed to clarify when syllabi must be given to students. A vote was called on the document (2 abstentions). The motion passed.
2. APM 231 Drop Deadlines. Academic Policy and Planning.

President Wack (ASI) was introduced to propose the item. This change would move the last day to drop classes one day sooner than the census date to allow students to add courses in which spots are added. Senator Bohlin (Curriculum and Instruction) asked when the new course count would be available to faculty to see how many students are in their courses. CIO Leon stated that PeopleSoft should immediately reflect the change, but Blackboard and Canvas only update overnight. Senator Kensinger clarified that students would still need instructor signatures to add courses at that date. Senator Ram asked whether the change would go into effect in the Spring semester and how students would be notified about the change. Chair Mullooly (AP&P) replied that he believes the policy will go into effect for the coming semester.

Senator Dangi (Geography and City and Regional Planning) asked what would happen if the census date fell on a weekend. Chair Mullooly replied that the census date is always an instructional day. Senator Ho (Physics) asked whether these students would be dropping using PeopleSoft. President Wack clarified that these students would still have to drop with explicit instructor permission. Senator Ho stated that the drop date moving forward could impact high-failure classes and exam schedules in those courses.

This was considered a first reading item and will return to the Senate agenda at its next meeting.

The Academic Senate adjourned at 5:11 p.m. The next meeting of the Academic Senate will be on Monday, December 3, 2018. This will be the last Senate meeting of the Fall 2018 semester.

Submitted by Approved by

Bradley Hart Thomas Holyoke

Vice Chair Chair

Academic Senate Academic Senate