

Group	2018-2019 Academic Year Calendar for Lecturer Range Elevation and 3-Year Review	Lecturer Range Elevation APM 332	3-Year Appt evaluations APM 306
Chairs	Department chairs submit memo that 1) declares recommendation intent for all reviews - independent or participate in peer review committee; and 2) certifies election of department committee members.	9/7/2018	
	Last day to notify faculty of material being added to their PAF (Hold 5 calendar days before placing in PAF)	3/8/2019	3/8/2019
Faculty	Candidates: submit files to Department before due date to allow for additions from PAF	3/15/2019	
	Personnel Action File (PAF) and Range Elevation - Applications close at 5:00 p.m.	3/15/2019	3/15/2019
Dept and Chairs	Department Committee and Department Chair deadline for recommendation to Candidates	4/16/2019	4/16/2019
Faculty	10-day period for candidate response (Calendar Days)	10-DAY OPTIONAL RESPONSE	
Chairs	Department level recommendations forwarded to School/College Committees and Deans by 5:00 p.m.	4/26/2019	4/26/2019
Dean	Dean deadline, recommendation to candidates	5/17/2019	5/17/2019