CALIFORNIA STATE UNIVERSITY, FRESNO
PETTY CASH VOUCHER

PAID TO (_VENDOR):

PURPOSE

<table>
<thead>
<tr>
<th>Qty</th>
<th>Date of Purchase</th>
<th>Item Description</th>
<th>Price</th>
<th>Amount</th>
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<tbody>
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</table>

Subtotal

Sales Tax

TOTAL $

Authorizing Signature

Payment Received By

PEOPLESOFt CHARTFIELDS

<table>
<thead>
<tr>
<th>Account</th>
<th>Fund</th>
<th>Dept</th>
<th>Program</th>
<th>Class</th>
<th>Project</th>
</tr>
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<tr>
<td>603145</td>
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INSTRUCTIONS:
- Complete upper section of voucher for each purchase and attach original receipt. Multiple receipts per voucher are acceptable if from the same vendor and voucher does not exceed $50.00.
- For reimbursement, complete the Summary Information section below on the first page only. Attach all corresponding vouchers and send to Accounting Services at M/S JA58.

SUMMARY INFORMATION

Fund Custodian

Department

Phone

Reimbursement Check:

Pick Up [ ]  Mail [ ]

Total Vouchers $

Revision Date: 07/2004