International Foreign Transfer (IFT) Instructions

1. Go to https://my.fresnostate.edu and “Sign In”:

![Sign In Image]

2. Sign In:
3. Go to “Student Self Service”:

4. Select “Student Center”:
5. Click on green arrow “My Finances”:
   - Click on “View eBill/Make a Payment”

6. It will then open a new CASHNet page. Select “Make Payment”:

Online payments include charges for tuition and other fees, Continuing and Global Education, student parking permits, and all other miscellaneous charges reflected on student account balances.

To make a payment, click make payment at the top of the page.
7. Select item(s) you will be paying for:

You do not have any outstanding charges at this time.

You can also purchase and make payment for:

**Your Student Account**

**Parking Permit**
This receipt is your temporary parking permit and is valid in green lots. Parking permits will be mailed to your Student Center mailing address within 7 business days. If you do not receive your permit within that time, please contact Traffic Operations at 359-2950.

**Testing Fee**
**NOTE** You MUST register through the Testing Services website BEFORE you pay. Do not pay before completing your registration.

Please refer to your Account Summary for details. Questions regarding your account may be directed to Student Financial Services at (559) 278-3976. Questions regarding fees for enrollment in courses or programs offered by the Division of Continuing and Global Education should be directed to (559) 278-0333.

8. Once you have added the item(s) to your basket you will then select “Checkout”:
9. Select the IFT (International Foreign Transfer):

10. Enter the information with the "*" that appears next to it. After you read the Terms & Conditions check mark the box to confirm and proceed:
11. Confirm the information then “Submit Payment”:

![Image of a payment confirmation page]

12. Once the payment is submitted you will receive a quote and instructions in PDF format from Western Union Business Solutions and a confirmation email from Fresno State regarding your “Pending” payment.

**IMPORTANT:** Your payment will not be complete until you have instructed your bank to transfer the appropriate funds, based on the instructions that will be provided as a link on the receipt page. The conversion rate you have been quoted will be valid for 72 hours. Please visit your bank and initiate the transfer of funds within this time period.

13. After you have instructed your bank to transfer the appropriate funds and upon receipt by Western Union Business Solutions, Western Union Business Solutions will then transfers your funds to Fresno State and the funds will then be applied to your student account. Please keep in mind this can take two to five business days after your local bank initiates payment to Western Union Business Solutions.

14. Check your student account two to five business days after your local bank initiates payment to Western Union Business Solutions to verify that the payment has posted to your student account.