1. Go to My Fresno State, https://my.fresnostate.edu and “Sign In”

2. Go to “Student Self Service”

3. Select “Student Center”

4. Click on green arrow titled “My Finances.” Then click “View eBill/Make a Payment”
5. Select “Make Payment”

6. Select item(s) to pay:

7. After adding item(s) to your basket select “Checkout”
8. Select International Foreign Transfer (IFT) payment method:

9. Enter information where the red astrick * appears. Checkmark to acknowledge reading Terms & Conditions. Then click “Continue to Checkout”

10. Confirm the information is correct. Click “Submit Payment” when ready.
3. Once payment is submitted you will receive a quote and instructions (PDF) from Western Union Business Solutions and a confirmation email from Fresno State regarding your “Pending” payment.

4. **IMPORTANT**: Your payment is not complete until you instruct your bank to transfer funds, based on the instructions contained in a link on the receipt page. The conversion rate quoted to you will be valid for 72 hours. Visit your bank and initiate the transfer of funds within 72 hours.

5. After instructing your bank to transfer the appropriate funds, and upon receipt by Western Union Business Solutions, funds will be transferred to Fresno State and applied to your student account. This can take two to five business days after your local bank initiates payment to Western Union Business Solutions.

6. Check your student account two to five business days after your local bank initiates payment to Western Union Business Solutions to verify payment has posted to your student account.

Have questions? Need help? Please call Student Accounts at 559-278-2876