Example of a Process with Random Faculty/Pool

1. Dept receives file from ISSP
2. Program Coordinator performs initial screening
3. Applicant must submit program application
4. Admin randomly picks 2 faculty based on availability to Evaluate
5. Evaluate TOEFL
6. Wait and Evaluate Official GRE
7. Place applicants into 3 piles ranking them
8. Evaluate Prereq. From Transcript
9. Program Coordinator receives file back from Faculty, Fill out Evaluation in PS Assigning Prereq and complete Dept Rec form and return form to dept.
10. Manual Acceptance email to applicant
11. Dept. prepare welcome letter
12. Coordinator sign the letter
13. Return filled out Dept Rec and welcome letter to ISSP
14. Reject & return app form
Example of a Process with Individual Decision

1. Coordinator receives file from dept.
2. Univ. Heard before?
   - Y: Evaluate TOEFL
   - N: Study accreditation & curriculum
3. Evaluate TOEFL
   - Y: Pass? Evaluate GRE
   - N: Accredited?
   - Y: Automation success?
   - N: Reject & return app form
4. Evaluate GRE
   - Y: Pass? Evaluate Calculated GPA
   - N: Continue
5. Evaluate Calculated GPA
   - Y: Pass
   - N: Continue
6. Fill out Evaluation in PS Assigning Prereq and complete Dept Rec form and return form to dept.
7. Manual Acceptance email to applicant
8. Dept. prepare welcome letter
9. Coordinator sign the letter
10. Return filled out Dept Rec and welcome letter to ISSP

Currently rely on ISSP’s letter marks
Example of a Process with Individual/Faculty

1. Dept receives file from ISSP
   - Program Coordinator performs initial screening

2. Program Coordinator gives the application to faculty members to review within 1 week
   - Evaluate TOEFL
     - Pass?
6. Program Coordinator receives feedback or if no feedback within 1 week – assigns the prereqs himself
   - Evaluate Prereq From Transcript
     - Fill out Evaluation in PS Assigning Prereq and complete Dept Rec form and return form to dept.

3. Evaluate GRE
   - Pass?

4. Evaluate Calculated GPA
   - Pass?

5. Reject & return app form

8. Return filled out Dept Rec and welcome letter to ISSP

9. Dept. prepare welcome letter
10. Coordinator sign the letter