

**Internship Application**

**Summer 2017**

#### Purpose:

The purpose of the **Upward Bound Summer Work-Study/Internship Positions** is to expose Upward Bound participants to a variety of careers and jobs that require a postsecondary education, and to give students an opportunity to gain work experience and earn some money (stipend).

#### Eligibility:

Applicants must be currently enrolled in Classic Upward Bound or Upward Bound Programs at Fresno State. Residential and Non-residential current participants are eligible to apply.

The following criteria’s will be taken into consideration when selecting students to participate:

♦ ACADEMIC PERFORMANCE & EFFORT/PROGRESS IN CLASSES (ACADEMIC YEAR/SUMMER)

♦ PARTICIPATION IN ACADEMIC YEAR/SUMMER PROGRAM ACTIVITIES

♦ CAREER INTEREST

♦ FINANCIAL NEED

♦ COMMUNITY INVOLVEMENT

The Upward Bound Summer Internship **application** and a **current resume** must be emailed or handed in postmarked by **Saturday, June 10, 2017**

If turning in a hard copy, please turn into the Upward Bound office at **University Center 124**. Application must be turned in typed. If emailing application, please email to Walter Ramirez at **wramirez@csufresno.edu****.**

Incomplete or late applications will **NOT** be accepted.

Upward Bound Programs

University Center 124

5240 N. Jackson Avenue M/S UC 59

Fresno, CA 93740-8023

(559) 278-2693

**\*Please Print or Type and Attach Resume**

**PERSONAL INFORMATION: UB CLASSIC UB**

Name

 (Last) (First) (MI)

Home Phone ( ) Cell Phone ( )

Address

City State Zip Code Email:

**EDUCATIONAL BACKGROUND**:

 Grade completed Cumulative GPA

 (Name of High School)

Summer plans upon completion of academic school year or Summer Program:

Bilingual: Yes No If so, what language(s)

Do you have transportation Yes No What day are you able to start work?

Are there any dates you would NOT be available to work? (Link Crew, etc.)

Future college major:

**COMPUTER SKILLS:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Expert | Competent | Some Experience | No Experience | Application used |
| Word Processing |  |  |  |  |  |
| Spread sheet |  |  |  |  |  |
| Database |  |  |  |  |  |
| Email |  |  |  |  |  |
| Internet/Web |  |  |  |  |  |
| Graphics |  |  |  |  |  |

**EMPLOYMENT EXPERIENCE:**

1. Employer Telephone ( )

Job Title Supervisor Name/Title

Date employed From: To: Reason for leaving: May we contact your employer?

Duties

**Volunteer Experience:**

Organization/Company Dates: Hours/Week:

Duties:

List specialized training/skills:

List any extracurricular activities, clubs or groups you have been part of:

Hobbies/Interests:

**In a brief paragraph, list offering information about yourself and your abilities that you think would**

**assist the committee in making their selection.**

**REFERENCES:**

Please give name, address and telephone numbers of three references that are not related to you.

Name Address Telephone Number

1. ( )

2. ( )

3. ( )

 Applicant’s Signature Date