



Student Involvement

5280 N. Jackson
Fresno, CA 93740-8023
(559) 278-6024 / Fax: (559) 278-7786

Student Office Assistant Application

Hours: Monday – Friday, 8 a.m. – 4:30 p.m.
Maximum 20 hours per week

Today's Date _____

Name _____ Campus ID# _____

Address _____
Street City State Zip

Telephone _____ Message Telephone _____

Email Address _____

Year in School: Freshman Sophomore Junior Senior Graduate

Major _____ Projected Date of Graduation: _____

Person to notify in case of emergency:

Name Address Telephone Relationship

Computer Skills: _____

_____ Typing Speed: _____

Campus or community organizations and extracurricular activities: _____

Additional information about yourself and your abilities that you feel would qualify you for this position: _____

Are you currently working? Yes No If so, where and what hours? _____

Please list your class schedule and other obligations: (Semester: Fall _____ Spring _____)

	Monday	Tuesday	Wednesday	Thursday	Friday
8 am					
9 am					
10am					
11am					
Noon					
1 pm					
2 pm					
3 pm					
4 pm					
5 pm					

List your previous employment history:

Employer: _____ Date: from _____ to _____

Job Title and Specific Duties: _____

Employer: _____ Date: from _____ to _____

Job Title and Specific Duties: _____

Signature: _____ Date _____