

CALIFORNIA STATE UNIVERSITY, FRESNO

Position Title: **SSU Technician**
Part Time Student 15 - 20 hours per week

Department: Satellite Student Union

Reports To: Production Supervisor

I. GENERAL RESPONSIBILITIES: Oversee tech sound and lights of events at USU facilities. e.g. Concerts, lectures, job fairs, conferences, etc.

- A. Have limited basic knowledge of equipment and technical requirements of stage production.
- B. Have basic knowledge of equipment and technical requirements of stage production.

II. SPECIFIC RESPONSIBILITIES

- A. This position requires and is not limited to the moving and setting up of equipment cables, etc. under the supervision of a technician.
- B. This position requires and is not limited to the moving and connection of technical equipment. Demonstrate the ability to run basic set-ups such as sound reinforcement systems, projectors and small lighting systems.
- C. Set-up, tear-down, and transport all sound equipment such as microphones, extension cords, microphone stands, speakers, mixer boards, portable stages, and PA speakers.
- D. Perform audio-visual setups and physical setups as required.
- E. Operate, maintain, and oversee all equipment during events.
- F. Make lighting adjustments during event(s) as needed.
- G. Maintain adherence to safety procedures.
- H. Must be able to lift and carry up to 20 lbs.
- I. Ensure customer service is conducted in a courteous and professional manner to all customers and employees.
- J. Must be timely and dependable.

III. MINIMUM QUALIFICATIONS

- A. Must have limited prior stage experience.
- B. Must be a Fresno State student: student employment opportunities are for students currently enrolled at Fresno State. **Undergraduate** students must be enrolled in a minimum of six (6) semester units and have a minimum cumulative GPA of 2.00. **International undergraduate** students must be enrolled in a minimum of twelve (12) semester units, have a minimum cumulative GPA of 2.00, and able to provide documentation of appropriate and required work forms. **Graduate** students must be enrolled in a minimum of four (4) semester units and have a cumulative GPA of 3.00. **International graduate** students must be enrolled in a minimum of nine (9) semester units, have a minimum cumulative GPA of 3.00, and able to provide documentation of appropriate and required work forms.