



Vintage Days 2015 Boomtown Game/Information Booth Rules and Application

Please read the rules thoroughly and complete the application carefully.

- All organizations applying must be registered as a recognized student organization and be in good standing with the university.
- All applications must be received by **4 p.m. on Friday, February 20, 2015** to be entered in the game booth lottery.
- All applications received by the deadline will be given equal consideration. Participants from previous years will **not** be given priority on reserving a game activity or a booth location.
- A lottery similar to that used for the student organization booths in the Free Speech Area will be utilized for selecting booth and game activity in Boomtown Carnival. The format of roll call, introductory and final roll call will also be replicated. **Late arrivals past the final roll call will not be included in the lottery.**
- Faculty/Staff advisors and student representatives must sign the application indicating they have read the game booth rules, and are aware of the meeting and lottery on March 6, and the on-site meeting on Thursday, April 16. **If your group is not at the on-site meeting on April 16, your group will be dropped and cannot have a game booth. A representative may only represent one club.**
- If you are selected for a booth and assigned a booth space, you will have until Friday, March 13 to cancel your space and receive a full refund. No refunds will be issued after March 13, 2015.
- All booths must sponsor only the games listed on the signed Vintage Days contract.
- Student Organizations Booths: Booths can be informational and fun. Booth should be self-contained and may include, but not limited to, games, visual aids, informational experiences, and interactive displays.

Important Dates and Times

Friday, February 20	4 p.m. USU 306	Booth Applications Due
Friday, March 6	12:30, @ TBA	Booth Lottery (Mandatory)
Thursday, April 16	4 p.m. BT South (east of Music Bldg.)	On-Site Meeting Set-Up (Mandatory)

Booth Selection/ Lottery Process Meeting

All applications received by 4 p.m. on Friday, February 20, 2015 will be entered in the lottery and will be given equal consideration. The lottery will be held on Friday, March 6 at 12:30, the location is TBA.

Selection of game choice must be confirmed at the time of the lottery. You will be expected to announce your choice as your organization is selected.

- Lottery selections are not transferable.
- As the lottery progresses and game choices are made, organizations will be expected to select games not already selected.
- After all spaces in Boomtown Carnival have been taken, the remaining applicants will be placed on a waiting list in the order selected.

Booth Meeting

All participating organizations must attend the **mandatory** on-site meeting at 4 p.m. on Thursday, April 16. This meeting will take place east of the Music Building.

Immediately following the meeting, organizations must place their booth structure, decorations, canopy, etc. on-site.

If your organization does not have a representative present at this meeting, your organization will be prohibited from participating in Vintage Days 2015.

University Rules and Regulations

Only the game booth approved by Vintage Days may be sold. The selling of any other items, such as t-shirts, mugs, cups, hats, or tickets for a drawing/raffle, is **prohibited**.

Sales must be made from within your booth space. Only one member per organization will be permitted to solicit directly in front of your booth space. Having more than one individual or moving outside the area directly in front of your booth is **prohibited**.

Violations

Violations may result in forfeiture of the deposit and/or closure of the booth and/or prohibition from participating in future Vintage Days.

Violations include:

- a. Closing the booth early (before 6 p.m. on Friday, before 5 p.m. Saturday-Sunday).
- b. Running out of game activity.
- c. Selling unauthorized items (i.e., unauthorized games, food items, t-shirts, mugs, cups, hats, drawing/raffle tickets, etc.).
- d. Failure to participate for the entire weekend (Friday, 10 a.m. to 6 p.m., Saturday-Sunday, 10 a.m. to 5 p.m. each day)
- e. Leaving trash and/or supplies, equipment on site.
- f. Inappropriate behavior.
- g. Failure to place booth structure, decorations, canopy, etc. on site on Thursday, April 16 after the 4 p.m. meeting.

The Boomtown Carnival Coordinator will issue a warning notice for each violation and will have a representative from the organization sign the notice to acknowledge the violation.

For each violation, one-third of the organization's deposit will be forfeited. After three violations, the entire deposit will be forfeited. If there are more than three violations, the organization will

be required to leave this year's Vintage Days and may be banned from participating in next year's Vintage Days.

Game Booth Fees and Deposits:

<u>Fee</u>	<u>Deposit</u>	<u>Total</u>
\$40	\$99	\$139

Fees must be submitted with the application. Fees must be paid by money order, cashier's check or student organization funds through Associated Students' Accounting. No cash, personal checks or student organization checks from checking accounts off campus will be accepted. Make cashier's checks or money order payable to: Fresno State Vintage Days.

Deposit Refunds:

Organization Name: _____

Check (all checks will be payable to the student organization)

Mailing address: _____

ACH Electronic Deposit (cannot be used for ASI accounts)

Name of Bank: _____

Address: _____

Bank Account #: _____

Bank Routing #: _____

Booth Space/Size and Setup

Each booth space is 10 feet wide and 12 feet deep. All costs for the materials necessary to construct and operate the booth are the responsibility of the student organization. Tables and chairs from the USU or Student Involvement Office will not be available for student organization use during Vintage Days.

Check in / Check out

Register with Boomtown Carnival coordinators before setting up your booth. Only vehicles displaying the parking pass issued by Vintage Days will be allowed in the booth area from 5 p.m. to midnight on Thursday, April 16, from 6 a.m. to 9 a.m. on Friday, April 17, from 7 a.m. to 9 a.m. on Saturday, April 18 and Sunday, April 19. **Vehicles not removed will be cited and may be towed at the owner's expense.**

Organizations must set up on Thursday, April 16 after the 4 p.m. meeting. All booths must be closed at 7 p.m. on Friday, and at 5 p.m. on Saturday and Sunday. All booths and booth structures must be cleared from their booth site by 7 p.m. on Sunday, April 19.

Booth Decoration Contest and Best Game Booth

There will be no theme this year, however, we will be judging booths based on showing Fresno State pride. Prizes will be given to the three best-decorated booths (food and game booths combined).

Booths will be judged on originality, creativity, appearance, enthusiasm of club members, and showing Fresno State Pride. Judging will begin Friday morning and continue throughout the event. The total score will determine first, second, and third place winners. Prizes will also be given to the three Game Booths with the best games.

Square Card Reader

If your organization chooses to use a Square Reader for credit cards, please indicate it on your application. This will allow us to indicate on our brochure that your booth is accepting cards. You can find more information about the Square Reader at <https://squareup.com/reader>.

Game Booth Ideas

Ring Toss

Spin the Wheel

Pie in the Face

Bean Bag Toss

Water Gun Shoot-Out

Ping Pong Ball Toss

Fast Pitch

Dunk Tank, Face Painting and Egg Toss are not permitted.



Vintage Days 2015

Game/Information Booth Application

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Name of Club/Organization: _____

Contact Person #1: _____ Phone: _____ Email: _____

Contact Person #2: _____ Phone: _____ Email: _____

University Advisor: _____ Phone: _____ Email: _____

Please indicate your game or activity preference.

The preferences you list below are not binding and cannot be confirmed until the day of the lottery. You will be expected to confirm your final selection at the time of the lottery.

Game or Activity and brief description:

1. _____
2. _____
3. _____
4. _____

Do you plan to use a portable generator? Yes _____ No _____
Do you plan on using a Square credit card reader? Yes _____ No _____

	<u>Fee</u>	<u>Deposit</u>	<u>Total</u>
Fees and Deposit:	\$40	\$99	\$139

Fees and deposits must be submitted with this application. **Fees must be paid by money order, cashier's check or student organization funds through Associated Students' Accounting. No cash, personal checks, or student organization checks from off campus accounts will be accepted.** Make cashier's checks or money orders payable to: Fresno State Vintage Days.

I have read the game booth rules and regulations and understand that violations may result in forfeiture of the deposit, closure of the booth, and/or prohibition from participating in future Vintage Days. I am also aware of the booth lottery at 12:30 of Friday, March 6 and the on-site meeting on Thursday, April 16. The Vintage Days coordinators reserve the right to limit the number of different games and activities provided by all organizations. The Vintage Days coordinators and the university assume no liability for the theft or damage of any organization's belongings.

Signed (Student Representative): _____ Date: _____

Signed (University Advisor): _____ Date: _____