

SATELLITE STUDENT UNION/WHITFIELD HALL RENTAL FEES

University Student Union
California State University, Fresno
5280 N. Jackson, Rm 301/SU 36
Fresno, CA 93740-8023
(559)278-6024

RECOGNIZED STUDENT AND UNIVERSITY ORGANIZATIONS:

1. **Not charging admission, registration fee, or accepting donations.** Programs must be primarily attended by Fresno State students, faculty, and/or staff.
 - a. No rental charge for the first four (4) hours of use. A fee of \$70 per hour will be assessed after the four (4) hour limit.
 - b. Technicians are \$12.00 per hour, per technician. There must be a minimum of 2 technician's in the building at all times. There may be more depending on your event.
 - c. Custodial Services, a minimum of \$150.00
2. **Charging admission, registration fee, or accepting donations.**
 - a. \$70.00 per hour, (minimum 2 hours).
 - b. \$840.00 all day rate (12 or more hours).
 - c. \$150.00 box office fee.
 - d. Technicians are \$12.00 per hour, per technician. There must be one technician in the building at all times. There may be more depending on your event.
 - d. A deposit of \$500.00 is required with reservation forms 4 weeks prior to event along with the entire estimated fee for security should your event require it.

Please make checks payable to CSUF Association.

*There is no rental charge for **rehearsals** if held between 8am to 5pm, Monday through Friday. If different than these hours, a \$70.00 per hour charge will be assessed. Technician, equipment and set up fees will apply if applicable.*

ADDITIONAL CHARGES:

- ***To have **Snack Bar open**, must guarantee minimum of \$100.00 in sales. Group will be billed the difference in sales. Call 278-2019.
- ***If an event requires **Security**, estimated charges are \$25.00(Public Safety Assistants) to \$45.00 (University Police) per hour, per officer depending on your event. Half of the estimated charges will be due 5 working days prior to your event.
- *****Dance Lighting (Mirror ball, Floor lights, Strobe)** is \$100.00.
- *****Projection System (DVD, VHS, PowerPoint)** is \$100 Departments/\$80 Recognized Stud. Orgs.
- *****Clean-up/change of set-up fee**, minimum of \$100.00.
- *****Lavaliere Mic (wireless lapel)** is \$50.00.
- *****Cordless (handheld) Mic** is \$50.00.
- *****Catering must be arranged with University food Services-** 278-3904

Any student organization or University dept./school using the services of an off-campus organization will be assessed the off-campus organization rental rate. If an off-campus organization uses the name of a student or university organization to avoid established rental fees, the student or university organization will be held responsible for the rental fees which will reflect the off-campus organization rental rate.

All rental rates subject to change