

# SATELLITE STUDENT UNION/WHITFIELD HALL RENTAL FEES

University Student Union  
California State University, Fresno  
5280 N. Jackson, Rm 301/SU 36  
Fresno, CA 93740-8023  
(559)278-6024

## **RECOGNIZED STUDENT AND UNIVERSITY ORGANIZATIONS:**

1. **Not charging** admission, registration fee, or accepting donations. Programs must be primarily attended by Fresno State students, faculty, and/or staff.
  - a. No rental charge for the first four (4) hours of use. A fee of \$60 per hour will be assessed after the four (4) hour limit.
  - b. Technicians are \$10.00 per hour, per technician. There must be a minimum of 2 technician's in the building at all times. There may be more depending on your event.
  - c. Custodial Services, a minimum of \$150.00
  
2. **Charging** admission, registration fee, or accepting donations.
  - a. \$60.00 per hour, (minimum 2 hours).
  - b. \$720.00 all day rate (12 or more hours).
  - c. \$100.00 box office fee.
  - d. Technicians are \$10.00 per hour, per technician. There must be one technician in the building at all times. There may be more depending on your event.
  - d. A deposit of \$300.00 is required with reservation forms 4 weeks prior to event along with the entire estimated fee for security should your event require it.

Please make checks payable to CSUF Association.

*There is no rental charge for **rehearsals** if held between 8am to 5pm, Monday through Friday. If different than these hours, a \$60.00 per hour charge will be assessed. Technician, equipment and set up fees will apply if applicable.*

## **ADDITIONAL CHARGES:**

- \*\*\*To have **Snack Bar open**, must guarantee minimum of \$100.00 in sales. Group will be billed the difference in sales. Call 278-2019.
- \*\*\*If an event requires **Security**, estimated charges are \$25.00(Public Safety Assistants) to \$45.00 (University Police) per hour, per officer depending on your event. Half of the estimated charges will be due 5 working days prior to your event.
- \*\*\***Dance Lighting (Mirror ball, Floor lights, Strobe)** is \$100.00.
- \*\*\***Projection System (DVD, VHS, PowerPoint)** is \$100 Departments/\$80 Recognized Stud. Orgs.
- \*\*\***Clean-up/change of set-up fee**, minimum of \$100.00.
- \*\*\***Lavaliere Mic (wireless lapel)** is \$50.00.
- \*\*\***Cordless (handheld) Mic** is \$50.00.
- \*\*\***Catering must be arranged with University food Services-** 278-3904

***Any student organization or University dept./school using the services of an off-campus organization will be assessed the off-campus organization rental rate. If an off-campus organization uses the name of a student or university organization to avoid established rental fees, the student or university organization will be held responsible for the rental fees which will reflect the off-campus organization rental rate.***

\*All rental rates subject to change\*