

SATELLITE STUDENT UNION/WHITFIELD HALL RENTAL FEES

University Student Union
California State University, Fresno
5280 N. Jackson, Rm 301/SU 36
Fresno, CA 93740-8023
(559)278-6024
www.fresnostate.edu/USU

RECOGNIZED STUDENT AND UNIVERSITY ORGANIZATIONS:

1. **Not charging admission, registration fee, or accepting donations.** *Programs must be primarily attended by Fresno State students, faculty, and/or staff.*
 - a. No rental charge for the first four (4) hours of use. A fee of \$60 per hour will be assessed after the four (4) hour limit.
 - b. Technicians are \$10.00 per hour, per technician. There must be one technician in the building at all times. There may be more depending on your event.
 - c. Custodial Services, a minimum of \$150.00

2. **Charging admission, registration fee, or accepting donations.**
 - a. \$60.00 per hour, (minimum 2 hours).
 - b. \$720.00 all day rate (12 or more hours).
 - c. \$100.00 box office fee.
 - d. Technicians are \$10.00 per hour, per technician. There must be one technician in the building at all times. There may be more depending on your event.
 - e. A deposit of \$300.00 is required with reservation forms.
 - f. Additional deposit equal to half of your total estimated charges will be due 14 business days prior to your event.

Cashier Check or Money Order made payable to California State University, Fresno Association, Inc.

*There is no rental charge for **rehearsals** if held between 8am to 5pm, Monday through Friday (does not apply on performance/show date/s)*

If different than these hours, a \$60.00 per hour charge will be assessed. Technician costs are additional.

ADDITIONAL CHARGES:

An event requiring **Security**, University Police will assess the charges and bill the group directly. Minimum of 2 officers per event.

- **Projection System** \$100 Departments/\$80 Recognized Stud. Orgs.
- **Clean-up/change of set-up fee**, minimum of \$150.00.
- **Lavalier Mic (wireless lapel)** is \$50.00.
- **Cordless (handheld) Mic** is \$50.00.
- **Mirror Ball** \$35
- **Catering/Food/Beverage** must be arranged with University Dining Services- 278-3904

Any student organization or University dept./school using the services of an off-campus organization will be assessed the off-campus organization rental rate. If an off-campus organization uses the name of a student or university organization to avoid established rental fees, the student or university organization will be held responsible for the rental fees which will reflect the off-campus organization rental rate.

All rental rates subject to change