

# FINAL EXAM ACCOMMODATIONS REQUEST FORM

**Fresno State, Services for Students with Disabilities, Testing Services 559-278-7220**

Students, please fill in all necessary information that is being requested. Once completed & signed, please turn in this form to the SSD office to set up dates and accommodations for your FINAL exam. **This completed form is due to SSD two weeks before your final exam. Please fill out this form for each enrolled course.**

**Evening Classes:** Finals can be scheduled earlier, or the next day, with instructors approval. Students are instructed to speak to professors in advance regarding any date or time changes. The SSD office closes at 8:00 p.m. during finals. Please contact Nyxy Imes, Testing Coordinator, at **278-7220** or **nyxyimes@csufresno.edu** for further assistance, if needed.

**SSD STUDENT: Please complete the following information**

**Name: Student Name**                                      **Phone #: Student Phone Number**      **Email: Student Email Address**  
**Professor Name: Professor's Name**                      **Professor Email: Professor's Email Address**  
**Course: Course Number**                                      **Days of Class: Days class meets**  
**Class Time: Class Meeting Time**                              **Classroom Location: Class Meeting Location**

**Accommodations I am AUTHORIZED for and I am requesting for this class (check boxes)**

Reader       Scribe (Writer)       Spelling Aid       Color Paper       4 Function Calculator       Enlarge Exam (129%)  
 Other \_\_\_\_\_       CCTV       Computer-Word/Notepad       Computer-Dragon  
 Computer (Kurzweil/Read & Write Gold)       Computer with JAWS

**Room/Time Accommodations**

Private Room       Quiet Room  
 Time       Double Time       Time & ¼       Time & ½       Restroom Break

Final Exam Date	Final Exam Day	SSD- Final Exam Time
Final Exam Date	Final Exam Day	

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

YOUR FINAL EXAM START TIME	SSD START TIME
6:30am, 8:30am, or 8:45am	Start time 8:00am
11:00am	11:00am
1:00pm or 1:15pm	Start time 2:00pm
3:30pm	3:30pm
5:45pm or 8:00pm	Start time 5:00pm

**Final Exam Schedule at SSD**

<b>SUBMIT FINAL EXAM REQUEST BY:</b>	<b>FOR EXAM ON:</b>
<b>November 23rd , Monday</b>	<b>December 14th, Monday</b>
<b>November 24th, Tuesday</b>	<b>December 15th, Tuesday</b>
<b>November 25th, Wednesday</b>	<b>December 16th , Wednesday</b>
<b>November 26th , Thursday</b>	<b>December 17th , Thursday</b>