

Services for Students with Disabilities

California State University, Fresno
Henry Madden Library, Suite 1202
5200 N. Barton Ave. M/S 125 Fresno, CA 93720-8014
Phone: (559)-278-2811, Video Phone: (559)-478-2861, Fax: (559)-278-4214

FINAL EXAM ACCOMMODATION REQUEST FORM

Students, please fill in all necessary information that is being requested. Once completed & signed, please turn in this form to the SSD office to set up dates and accommodations for your FINAL EXAM. **This completed form is due to SSD two weeks before your final exam. Please fill out this form for each enrolled course.**

Evening Classes: Finals can be scheduled earlier, or the next day, with instructors approval. Students are instructed to speak to professors in advance regarding any date or time changes. The SSD office closes at 8:00 p.m. during finals. Please contact Nyxy Imes, Testing Coordinator, at 278-7220 or nyxyimes@csufresno.edu for further assistance, if needed.

SUBMIT FINAL EXAM REQUEST	FOR EXAM ON
April 27, Monday	May 11, Monday
April 28, Tuesday	May 12, Tuesday
April 29, Wednesday	May 13, Wednesday
April 30, Thursday	May 14, Thursday

SSD STUDENT: Please complete the following information.

Name:	Phone:	E-mail:
Professor Name:	Course:	Days of Class:
Class Time:	Classroom Location:	Professor E-mail:

Accommodation I am AUTHORIZED for and I am requesting for this class (Check boxes)

Assistive

Accommodations:

- Reader
- Scribe (Writer)
- Spelling Aid
- Color paper
- 4 Function Calculator
- Enlarged Exam (129%)
- Other: _____

Assistive Technology

Accommodations:

- CCTV
- Computer – Word / Notepad
- Computer – Dragon
- Computer – Kurzweil
- Computer – Jaws

Room / Time

Accommodations:

- Private Room
- Quiet Room
- Time
- Double Time
- Time & ¼
- Time & ½
- Restroom Break

Final Exam Date	Final Exam Day	SSD Final Exam Time

Please mark this box if this is a Testing Center exam.

Student Signature: _____ Date: _____

Final Exam Schedule at SSD

YOUR FINAL EXAM START TIME	SSD START TIME
6:30 am, 8:30 am, or 8:45 am	Start Time: 8:00 am
11:00 am	Start Time: 11:00 am
1:00 pm or 1:15 pm	Start Time: 2:00 pm
3:30 pm	Start Time: 3:30 pm
5:45 pm or 8:00 pm	Start Time: 5:00 pm