

# Assistive Technology Student Computer Lab Agreement

The Assistive Technology Computer Lab is restricted to individual students with disabilities who are currently enrolled at California State University, Fresno and maintain an active service plan with the Services for Students with Disabilities Program authorizing lab accommodations services.

## I agree to the following polices:

- I understand I must meet with the Accessible Technology Coordinator (ATC) each semester to discuss individual requirements, assistive software programs and/or training needs prior to using the lab.
- I understand assistance with assistive technology specialized software is available during open lab hours (Mon-Th 8am-6pm, Fri 8am-5pm).
- I understand PC workstations are for *academic use only*. Personal or *unsuitable Internet surfing or screen displays are prohibited*.
- I understand the lab technicians will assist students in use of assistive technology computer programs and applications and for special lab equipment with reasonable consideration of others working in the lab.
- I understand the necessity to maintain quiet when visiting the lab. Please set all mobile devices to silent.
- I agree to move to another computer if requested by the lab technician for an exam, on-line course, or student use of specific assistive software residing at the workstation.
- I understand printing costs are \$0.12 cents per b/w copy through the campus Pay for Print System (PPP) using my Fresno State ID card.
- I agree to save my work to personal removable storage, i.e., flash drive, CD, e-mail, or other storage application media. Work is *NOT* to be saved on the desktop or in the "My Documents" directory on the computers. Lab technicians are available to assist you with saving your work. Be Safe! Work Safe! Save your work every twenty minutes or so.
- I understand that there is no open food or drinks in the lab

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Signature

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Date

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Campus ID#

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Staff Initials

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Date

MM/ Revised 7/26/12