



## Undergraduate Admission Appeal Cover Sheet

Applicant Name \_\_\_\_\_ Student ID \_\_\_\_\_ Date \_\_\_\_\_

Email Address \_\_\_\_\_ Day Phone \_\_\_\_\_

Admission Term: Fall Spring Student Level: Freshman New Transfer Returning Student  
(circle one) (circle one)

### Important Information

- 1) Applicants who believe they meet admission requirements or have extenuating circumstances may appeal their admission decision. Each appeal is considered individually by the Admissions Committee and all decisions are final.
- 2) Appeals for admission must be submitted within 15 business days from notification of denial and must state the basis for the appeal and should include supporting academic documentation.
- 3) Applicants may submit only one appeal per academic term.
- 4) Applicants will be notified via email of appeal decision within 15 business days.
- 5) Further information regarding Appeals may be found at:  
[http://www.csufresno.edu/are/undergrad/admission\\_appeals.shtml](http://www.csufresno.edu/are/undergrad/admission_appeals.shtml)

### Instructions:

Submit all of the following documents in ONE COMPLETE PACKAGE. Only complete appeals will be considered.

- 1) Appeal Cover Sheet- Complete this entire document
- 2) Letter of Appeal- Must address extenuating circumstances and provide detailed explanation for appeal.
- 3) Supporting Documentation- Include supporting academic documentation such as transcripts, test scores, or work in progress that supports your appeal. Do not submit letters of recommendation.
- 4) Submit complete package to:

Undergraduate Admissions  
5150 North Maple Ave M/S JA57  
Fresno, CA 93740-8026

Or FAX: (559) 278-4812

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### OFFICE USE ONLY

Date Received \_\_\_\_\_ Committee Decision \_\_\_\_\_ Date Notified \_\_\_\_\_

Notes \_\_\_\_\_

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