



Date: _____

APPLICATION

Gender: [] Male [] Female
 Campus ID Number: _____
 Last Name (*as it appears on social security card*) _____ First Name _____ MI _____
 Primary EMAIL: _____
 (Learning Center prefers you use the CSU Fresno email address) Check: [] Daily [] Rarely
 Alternate EMAIL: _____
 _____ City: _____ Zip Code: _____
 (Local Address)
 Telephone: _____ MSG/Cell Phone: _____

OFFICE USE ONLY

Start Date: _____
 Status: Returning
 New Hire
 Work Study
 Other: _____
 Fund: UTS
 EOP
 SI
 Other: _____
 Center(s): _____

 Pay Rate: _____
 I-9: _____

EDUCATION

Year In School: [] Freshmen [] Sophomore [] Junior [] Senior [] Post grad/Graduate
 Expected Semester and Year of Graduation: _____
 Units Enrolled In: _____ Major: _____ Cumulative GPA: _____

TUTORING

Primary Tutoring Subject: _____

Alternative tutoring subjects: I am qualified to tutor in the following subjects. *Be sure to include course numbers.*
 (Note: You must have received a B or better in each course):

| SUBJECT | Course # |
|---------|----------|
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| | |

| SUBJECT | Course # |
|---------|----------|
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GENERAL INFORMATION AND CONSENT

When considering my application the Learning Center professional staff has permission to download my class schedule to verify my availability: Yes: _____ No: _____ Initials: _____

Are you currently employed on campus? [] Yes [] No Where: _____

If yes, how many hours per week? _____

How many hours are you available to work for the Learning Center? _____ Are you eligible for Work Study? [] Yes [] No

WORK EXPERIENCE

| Position | Organization | Dates of Employment |
|----------|--------------|---------------------|
| | | |
| | | |
| | | |

Please list at least three professional references along with their contact information:

| Name | Email | Phone Number |
|-----------|-------|--------------|
| 1.) _____ | _____ | _____ |
| 2.) _____ | _____ | _____ |
| 3.) _____ | _____ | _____ |

WHY DO YOU FEEL QUALIFIED TO BE A TUTOR?

I certify that the information submitted in this application is correct.

Signed: _____

OFFICE USE ONLY

| Date | Comments |
|------|----------|
| | |
| | |
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| | |
| | |

MINIMUM QUALIFICATIONS



1. CURRENT ENROLLMENT AT CSU, FRESNO
2. ENROLLMENT IN A MINIMUM OF SIX UNDERGRADUATE UNITS **OR** FOUR GRADUATE UNITS
3. CUMULATIVE GRADE POINT AVERAGE OF 3.0 ON A 4.0 SCALE
4. MUST HAVE OBTAINED A "B" OR BETTER IN THE CLASS(ES) YOU WISH TO TUTOR
5. SOPHOMORE STANDING
6. ATTEND MANDATORY ORIENTATION
7. ATTEND CRLA CERTIFIED TUTOR TRAINING SESSIONS

THE FOLLOWING ITEMS ARE REQUIRED FOR ALL APPLICATIONS

- ___ COMPLETED LEARNING CENTER TUTOR APPLICATION
- ___ COPY OF MOST RECENT UNOFFICIAL TRANSCRIPT (PRINTED OFF FROM MYFRESNOSTATE)
- ___ A COPY OF YOUR CLASS SCHEDULE (PRINTED OFF FROM YOUR MYFRESNOSTATE) ALONG WITH ANY ADDITIONAL TIME OBLIGATIONS
- ___ ONE FACULTY RECOMMENDATION FOR EACH SUBJECT AREA YOU WISH TO TUTOR*

APPLICATIONS MISSING ANY OF THE ABOVE ITEMS MAY NOT BE CONSIDERED,

*** IT IS PERMISSIBLE FOR THE APPLICATION TO BE TURNED IN BEFORE THE LEARNING CENTER RECEIVES THE FACULTY RECOMMENDATION.**

TERMS OF EMPLOYMENT

NON-NEGOTIABLE STARTING WAGE AT \$10.00 PER HOUR. EMPLOYMENT IS FOR ONE SEMESTER, WITH SUBSEQUENT EMPLOYMENT CONTINGENT UPON SATISFACTORY PERFORMANCE, ATTENDANCE AT THE ORIENTATION, ATTENDANCE AT ANY MANDATORY TUTOR TRAINING SESSIONS, AND SUPERVISOR EVALUATION.

**YOU WILL BE CONTACTED WITHIN TWO WEEKS OF SUBMITTING AN APPLICATION VIA EMAIL.
FORM FOR YOUR RECORDS ONLY**

LEARNING CENTER
DIVISION OF STUDENT AFFAIRS

P. B. ANNEX 559.278.3052

WWW.CSUFRESNO.EDU/LEARNINGCENTER

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