

Date: \_\_\_\_\_

**APPLICATION**

 Campus ID Number: \_\_\_\_\_ Gender:  Male  Female

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

 Primary EMAIL: \_\_\_\_\_ Check:  Daily  Rarely  
 (Learning Center prefers you use the CSU Fresno email address)

Alternate EMAIL: \_\_\_\_\_

 (Local)  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ MSG/Cell Phone: \_\_\_\_\_

**EDUCATION**

 Year In School:  Freshmen  Sophomore  Junior  Senior  Post grad/Graduate

Expected Semester and Year of Graduation: \_\_\_\_\_

Units Enrolled In: \_\_\_\_\_ Major: \_\_\_\_\_ Cumulative GPA: \_\_\_\_\_

**TUTORING**
**Primary Tutoring Subject:** \_\_\_\_\_

**Alternative tutoring subjects:** I am qualified to tutor in the following subjects. Be sure to include course numbers  
 (Note: You must have received a B or better in each course):

SUBJECT	Course #

SUBJECT	Course #

When considering my application the Learning Center professional staff has permission to download my class schedule to verify my availability:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Initials: \_\_\_\_\_

 Are you currently employed on campus?  Yes  No Where? \_\_\_\_\_

If yes, how many hours per week? \_\_\_\_\_

 How many hours are you available to work for the Learning Center? \_\_\_\_\_ Are you eligible for Work Study?  Yes  No

**WORK EXPERIENCE**

Position	Organization	Dates of Employment
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list at least three professional references along with their contact information:

Name	Email	Phone Number
1.) _____	_____	_____
2.) _____	_____	_____
3.) _____	_____	_____

**WHY DO YOU FEEL QUALIFIED TO BE A TUTOR?**

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**PRIVATE TUTORING**

If hired, please indicate if you wish to be listed on the Private Tutor List.

This list is made available to anyone in the community who requests tutoring services. Yes: \_\_\_\_\_ No: \_\_\_\_\_

May we list your: Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Subject & GRADE LEVEL	K- 6	7 – 12	COLLEGE

I certify that the information submitted in this application is correct.

**Signed:** \_\_\_\_\_

## MINIMUM QUALIFICATIONS



1. CURRENT ENROLLMENT AT CSU, FRESNO
2. ENROLLMENT IN A MINIMUM OF SIX UNDERGRADUATE UNITS **OR** FOUR GRADUATE UNITS
3. CUMULATIVE GRADE POINT AVERAGE OF 3.0 ON A 4.0 SCALE
4. MUST HAVE OBTAINED A "B" OR BETTER IN THE CLASS(ES) YOU WISH TO TUTOR
5. SOPHOMORE STANDING
6. ATTEND MANDATORY ORIENTATION
7. ATTEND CRLA CERTIFIED TUTOR TRAINING SESSIONS

## THE FOLLOWING ITEMS ARE REQUIRED FOR ALL APPLICATIONS

- ONE FACULTY RECOMMENDATION FOR EACH SUBJECT AREA YOU WISH TO TUTOR
- COPY OF MOST RECENT UNOFFICIAL TRANSCRIPT (PRINTED OFF FROM MYFRESNOSTATE)
- A COPY OF YOUR CLASS SCHEDULE (PRINTED OFF FROM YOUR MYFRESNOSTATE) ALONG WITH ANY ADDITIONAL TIME OBLIGATIONS

**APPLICATIONS MISSING ANY OF THE ABOVE ITEMS MAY NOT BE CONSIDERED.**

## TERMS OF EMPLOYMENT

NON-NEGOTIABLE STARTING WAGE AT \$10.00 PER HOUR. EMPLOYMENT IS FOR ONE SEMESTER, WITH SUBSEQUENT EMPLOYMENT CONTINGENT UPON SATISFACTORY PERFORMANCE, ATTENDANCE AT THE ORIENTATION, ATTENDANCE AT ANY MANDATORY TUTOR TRAINING SESSIONS, AND SUPERVISOR EVALUATION.

**YOU WILL BE CONTACTED WITHIN TWO WEEKS OF SUBMITTING AN APPLICATION VIA EMAIL.**