

*As a Peer Tutor or Supplemental Instruction (SI) Leader, you will have the privilege of providing academic support to your Fresno State peers. Both positions serve students enrolled in historically difficult courses and play an essential role in helping to increase student performance, understanding of course content, and usage of successful study strategies. Although the ultimate goal of a Peer Tutor and SI Leader is to promote and enhance student success, the ways in which this goal is accomplished are very different. To gain a better understanding of the two programs, please see below:*

<i>Peer Tutor</i>	<i>SI Leader</i>
Focus is placed on a particular subject (Example: Chemistry)	Focus is placed on a specific course and specific professor (Example: Chemistry 1B with Dr. Golden)
Peer Tutors must think on their feet as each student may come with a completely different concern	SI Leaders must create worksheets, interactive activities, and discussions anticipating the needs of their students
Students explain where they are within lecture and set their own agenda	SI Leaders prepare curriculum in advance and facilitate session according to course lecture and students' needs
Held within the Learning Center	Held in individually assigned classrooms
Attending course lecture is not required	Mandatory course lecture attendance
Assistance is typically provided in a small group setting	Assistance is provided through group discussions within student-to-student interactions
Outreach in the form of classroom presentations and emails are done twice a semester	Outreach in the form of classroom presentations, emails, and being a role model within the classroom is done on a weekly basis

### Minimum Qualifications:

- Must be currently enrolled at Fresno State
- Undergraduate students must be enrolled in at least 6 units; Graduate students in at least 4 units
- A cumulative GPA of 3.0 on a 4.0 scale
- Must have obtained a "B" or better in the course(s) of interest

### Skills and Abilities:

- The ability to work effectively with people from diverse ethnic, cultural, and socio-economic backgrounds
- Excellent oral and written communication skills
- A solid foundation of subject content
- Good understanding of university policies, procedures, and campus-wide resources

### Terms of Employment:

- Employment is for one semester, contingent upon satisfactory performance and supervisor evaluation
- Attend mandatory orientation, training sessions, and meetings
- Non-negotiable starting wage of \$11.50 per hour

### Application Packet Requirements:

- Completed Learning Center's Student Staff Application
- Unofficial Transcript: Copy of most recent unofficial transcript, printed off from your *My Fresno State Portal*
- Schedule: A copy of your class schedule for the semester you are seeking employment
- Recommendation: One faculty recommendation

### APPLICANT INFORMATION

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Student ID Number \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

Fresno State Email \_\_\_\_\_

### EDUCATIONAL STANDING

Current Standing:    Freshman    Sophomore    Junior    Senior    Graduate Student

Major(s) / Minor(s) \_\_\_\_\_

Unit Enrollment  
*(For the semester you seek employment)*

Anticipated **Semester** and **Year** of Graduation \_\_\_\_\_

Cumulative GPA \_\_\_\_\_

### WORK AVAILABILITY

Do you qualify for Work Study funding?  
Eligible through Financial Aid  
 Yes    No

How many hours are you available to work per week?  
\_\_\_\_\_ Hours

Are you currently employed on campus?  
 Yes    No

Are you currently employed off campus?  
 Yes    No

If "Yes" how many hours do you work per week?  
\_\_\_\_\_ Hours

If "Yes" how many hours do you work per week?  
\_\_\_\_\_ Hours

### OFFICE USE ONLY

Start Date: \_\_\_\_\_

Return

00503882 IRA TUT

64501 EOP  
Summer Bridge

End Date: \_\_\_\_\_

New Hire

00503914 TUT

Pay Rate: \_\_\_\_\_

Work Study

00503780 IRA SI

Other

00503784 SSF SI

WORK EXPERIENCE & REFERENCES

Organization

Position Held

Dates of Employment

_____	_____	_____
_____	_____	_____
_____	_____	_____

*Please list at least three professional references along with their contact information*

Name

Relationship

Phone Number

_____	_____	_____
_____	_____	_____
_____	_____	_____

TUTOR & SI LEADER POSITIONS ONLY

*If you are applying to become a tutor or SI Leader, please complete the following section by listing the subject(s) / course(s) you are applying for. If this is not you, you may skip this section and move on to the written response.*

Which position are you applying for:  Tutor  Supplemental Instruction Leader

Subject or Course

Name of Faculty Course Completed With

_____	_____
_____	_____

WHICH QUALITIES WILL YOU BRING TO THE LEARNING CENTER?

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

WHAT'S NEXT?

Please turn in your completed application to:  
Learning Center  
Henry Madden Library  
Collections Level (Basement)  
5200 N. Barton Ave. M/S ML44  
Fresno, CA 93740-8014

Questions? Visit [www.fresnostate.edu/lc](http://www.fresnostate.edu/lc)  
OR call 559.278.3052



*The student below has applied for a position with the Learning Center. As our services include vital aspects of student success such as tutoring, Supplemental Instruction, academic success workshops, and academic coaching, it is crucial that only the best candidate is selected. To ensure this truly happens, we ask for your feedback through this recommendation form and/or a personal recommendation letter.*

#### APPLICANT INFORMATION

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Student ID Number \_\_\_\_\_

Which position are you applying for:  Tutor  Supplemental Instruction Leader

Which subject or course are you applying for: \_\_\_\_\_

#### EVALUATOR INFORMATION

First Name \_\_\_\_\_

Last Name \_\_\_\_\_

Position/Title \_\_\_\_\_

#### EVALUATION

*Circle the number which best applies to the applicant*

0 - Unable to Evaluate    1 - Strongly Disagree    2 - Disagree    3 - Neutral    4 - Agree    5 - Strongly Agree

Student demonstrates knowledge of subject matter	0	1	2	3	4	5
Shows genuine interest and passion for subject matter	0	1	2	3	4	5
Presents critical thinking and problem solving abilities	0	1	2	3	4	5
Holds the potential to effectively help students learn subject matter	0	1	2	3	4	5
Displays strong verbal communication skills	0	1	2	3	4	5
Successfully implements application of new strategies	0	1	2	3	4	5
Appears to be well organized	0	1	2	3	4	5
Interacts easily with others (especially peers)	0	1	2	3	4	5
I recommend this student for the position he/she is applying for	0	1	2	3	4	5

*Additional Comments*

\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Phone Number \_\_\_\_\_

*Please return completed recommendation form and/or letter to:*

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