

As a Peer Tutor or Supplemental Instruction (SI) Leader, you will have the privilege of providing academic support to your Fresno State peers. Both positions serve students enrolled in historically difficult courses and play an essential role in helping to increase student performance, understanding of course content, and usage of successful study strategies. Although the ultimate goal of a Peer Tutor and SI Leader is to promote and enhance student success, the ways in which this goal is accomplished are very different. To gain a better understanding of the two programs, please see below:

<i>Peer Tutor</i>	<i>SI Leader</i>
Focus is placed on a particular subject (Example: Chemistry)	Focus is placed on a specific course and specific professor (Example: Chemistry 1B with Dr. Golden)
Peer Tutors must think on their feet as each student may come with a completely different concern	SI Leaders must create worksheets, interactive activities, and discussions anticipating the needs of their students
Students explain where they are within lecture and set their own agenda	SI Leaders prepare curriculum in advance and facilitate session according to course lecture and students' needs
Held within the Learning Center	Held in individually assigned classrooms
Attending course lecture is not required	Mandatory course lecture attendance
Assistance is typically provided in a small group setting	Assistance is provided through group discussions within student-to-student interactions
Outreach in the form of classroom presentations and emails are done twice a semester	Outreach in the form of classroom presentations, emails, and being a role model within the classroom is done on a weekly basis

Minimum Qualifications:

- Must be currently enrolled at Fresno State
- Undergraduate students must be enrolled in at least 6 units; Graduate students in at least 4 units
- A cumulative GPA of 3.0 on a 4.0 scale
- Must have obtained a "B" or better in the course(s) of interest

Skills and Abilities:

- The ability to work effectively with people from diverse ethnic, cultural, and socio-economic backgrounds
- Excellent oral and written communication skills
- A solid foundation of subject content
- Good understanding of university policies, procedures, and campus-wide resources

Terms of Employment:

- Employment is for one semester, contingent upon satisfactory performance and supervisor evaluation
- Attend mandatory orientation, training sessions, and meetings
- Non-negotiable starting wage of \$11.50 per hour

Application Packet Requirements:

- Completed Learning Center's Student Staff Application
- Unofficial Transcript: Copy of most recent unofficial transcript, printed off from your *My Fresno State Portal*
- Schedule: A copy of your class schedule for the semester you are seeking employment
- Recommendation: One faculty recommendation

APPLICANT INFORMATION

First Name _____

Last Name _____

Student ID Number _____

Current Address _____

City _____

Zip Code _____

Phone Number _____

Fresno State Email _____

EDUCATIONAL STANDING

Current Standing: Freshman Sophomore Junior Senior Graduate Student

Major(s) / Minor(s) _____

Unit Enrollment
(For the semester you seek employment)

Anticipated **Semester** and **Year** of Graduation _____

Cumulative GPA _____

WORK AVAILABILITY

Do you qualify for Work Study funding?
Eligible through Financial Aid
 Yes No

How many hours are you available to work per week?
_____ Hours

Are you currently employed on campus?
 Yes No

Are you currently employed off campus?
 Yes No

If "Yes" how many hours do you work per week?
_____ Hours

If "Yes" how many hours do you work per week?
_____ Hours

OFFICE USE ONLY

Start Date: _____

Return

00503882 IRA TUT

64501 EOP
Summer Bridge

End Date: _____

New Hire

00503914 TUT

Pay Rate: _____

Work Study

00503780 IRA SI

Other

00503784 SSF SI

WORK EXPERIENCE & REFERENCES

Organization

Position Held

Dates of Employment

_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list at least three professional references along with their contact information

Name

Relationship

Phone Number

_____	_____	_____
_____	_____	_____
_____	_____	_____

TUTOR & SI LEADER POSITIONS ONLY

If you are applying to become a tutor or SI Leader, please complete the following section by listing the subject(s) / course(s) you are applying for. If this is not you, you may skip this section and move on to the written response.

Which position are you applying for: Tutor Supplemental Instruction Leader

Subject or Course

Name of Faculty Course Completed With

_____	_____
_____	_____

WHICH QUALITIES WILL YOU BRING TO THE LEARNING CENTER?

Signature: _____

Date: _____

WHAT'S NEXT?

Please turn in your completed application to:
 Learning Center
 Henry Madden Library
 Collections Level (Basement)
 5200 N. Barton Ave. M/S ML44
 Fresno, CA 93740-8014

Questions? Visit www.fresnostate.edu/lc
 OR call 559.278.3052



The student below has applied for a position with the Learning Center. As our services include vital aspects of student success such as tutoring, Supplemental Instruction, academic success workshops, and academic coaching, it is crucial that only the best candidate is selected. To ensure this truly happens, we ask for your feedback through this recommendation form and/or a personal recommendation letter.

APPLICANT INFORMATION

First Name _____

Last Name _____

Student ID Number _____

Which position are you applying for: Tutor Supplemental Instruction Leader

Which subject or course are you applying for: _____

EVALUATOR INFORMATION

First Name _____

Last Name _____

Position/Title _____

EVALUATION

Circle the number which best applies to the applicant

0 - Unable to Evaluate 1 - Strongly Disagree 2 - Disagree 3 - Neutral 4 - Agree 5 - Strongly Agree

Student demonstrates knowledge of subject matter	0	1	2	3	4	5
Shows genuine interest and passion for subject matter	0	1	2	3	4	5
Presents critical thinking and problem solving abilities	0	1	2	3	4	5
Holds the potential to effectively help students learn subject matter	0	1	2	3	4	5
Displays strong verbal communication skills	0	1	2	3	4	5
Successfully implements application of new strategies	0	1	2	3	4	5
Appears to be well organized	0	1	2	3	4	5
Interacts easily with others (especially peers)	0	1	2	3	4	5
I recommend this student for the position he/she is applying for	0	1	2	3	4	5

Additional Comments

Signature

Date

Phone Number

Please return completed recommendation form and/or letter to:

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