



**Financial Aid Office**  
 5150 N. Maple Avenue, M/S JA 64  
 Fresno, CA 93740-8026  
 Phone: (559) 278-2182 Fax: (559) 278-4833

## Parent Income Verification for Non-Filers

STUDENT ID	STUDENT LAST NAME	STUDENT FIRST NAME	PHONE NUMBER (with area code)
PLEASE PRINT IN BLACK INK			

The following information is required to continue processing your student’s 2012-2013 financial aid application. In order for us to verify your 2011 income and wage information, you must provide the information requested below. Even though you may not be REQUIRED to file a tax return, you must complete the information below. Report **any** wages you had from employment and attach photocopies of any W-2 wage statements.

**PLEASE NOTE:** If you do not have copies of your 2011 W2’s, contact your employer(s) to request a duplicate(s). If unable to obtain a copy through your employer(s), a W2 & 1099 Transcript can be obtained from the IRS to submit to our office. Transcripts must be requested by the tax filer directly from IRS either online at [www.irs.gov](http://www.irs.gov) or by calling 1-800-908-9946. It can take up to 10 days for IRS to process the request.

**DO NOT LEAVE ANY ITEMS BLANK.** Enter zero (“0”) under “Amount” if you did not work and/or had no income. Leaving the “Amount” section blank is not an acceptable response.

### Father/Step-Father Information

SOURCES OF SUPPORT	2011 Amount
TANF    Food Stamps    SSB    SSI	\$ XXXXXX
Disability    Worker’s Comp	\$
Other:	\$

EMPLOYERS	2011 Amount
	\$
	\$
	\$

### Mother/Step-Mother Information

SOURCES OF SUPPORT	2011 Amount
TANF    Food Stamps    SSB    SSI	\$ XXXXXX
Disability    Worker’s Comp	\$
Other:	\$

EMPLOYERS	2011 Amount
	\$
	\$
	\$

**If there is unusually low or no income, please explain how the living expenses were paid in 2011:**

**By signing this worksheet, I(we) certify that all the information reported on it is complete and accurate, and are not required to file a Federal Income Tax Return for 2011.**

Father/Stepfather Signature \_\_\_\_\_

Date \_\_\_\_\_

Mother/Stepmother Signature \_\_\_\_\_

Date \_\_\_\_\_

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**