

Special Circumstances Petition

Name:	Student	ID:
Address:	Phone:	SSN#:

In exceptional or extraordinary cases, Financial Aid may consider overriding a student's dependency status. This allows a student who is normally considered dependent to apply for financial aid without providing parental information on the financial aid application. Please note:

"...none of the conditions listed below singly or in combinations, qualify as unusual circumstances or merit a dependency override:

- 1) **Parents refuse to contribute to the student's education**
- 2) **Parents are unwilling to provide information on the application or for verification**
- 3) **Parents do not claim the student as a dependent for income tax purposes**
- 4) **Student demonstrates total self sufficiency"** *Federal Student Aid Handbook (HEA in Sec 480(d)(7))*

CONSIDERATION FOR SPECIAL CIRCUMSTANCES REQUIRES THIS FORM ATTACHED TO THE FOLLOWING DOCUMENTS

Student Signed Statement	<ul style="list-style-type: none"> ◆ A clear and thorough statement explaining any unusual circumstances that prohibit or hinder the student from providing parental income information on the financial aid application (FAFSA) ◆ Unusual circumstances include: family violence, situations detrimental to physical or emotional well-being, situations in which parents cannot be contacted through normal means ◆ Statement must provide: background information regarding estranged relationship with parents, when and how often contact occurs and any attempts made to resolve the situation ◆ Statements must also explain, in detail, how student supported self during this period
TWO Third Party Letters	<ul style="list-style-type: none"> ↳ Signed letter from third party professionals familiar with the situation ↳ Signed letter from people outside your immediate family confirming or explaining the situation ◆ Each letter must describe the relationship to student or student's family and length of time of the relationship
Documentation	<ul style="list-style-type: none"> ◆ Documentation (if available) of the situation described in statement ◆ Documentation may include: court documents or police reports
Complete FAFSA	<ul style="list-style-type: none"> ◆ Original 2011/2012 completed FAFSA, if you have not yet submitted a form to the federal processor. Your original FAFSA will be updated on-line and submitted to the Central Processor.

Previously submitted necessary documentation; only need updated Student Statement.

SITUATIONS NOT CLEARLY EXPLAINED AND DOCUMENTED WILL NOT BE CONSIDERED

I hereby certify that all information and documentation reported and attached to this forms is true, complete and accurate. I understand false statements or misrepresentation will be cause for denial, reduction, and/or repayment of financial aid.

Student's Signature

Date

Note: Approvals are valid for the current academic year ONLY. See a Financial Aid Counselor prior to filing subsequent applications.

OFFICE USE ONLY

Approved Denied Pending

FAFSA coded FAFSA coded, given to student Need FAFSA to code G-21 forwarded to CSAC

Financial Aid Signature

Date