



**Financial Aid Office**  
 5150 N. Maple Avenue, M/S JA 64  
 Fresno, CA 93740-8026  
 Phone: (559) 278-2182 Fax: (559) 278-4833

## Student/Spouse- Dislocated Worker Verification

STUDENT ID	LAST NAME	FIRST NAME	PHONE NUMBER (with area code)

On the FAFSA you answered that either you or your spouse was a dislocated worker. In general, a person may be considered a dislocated worker for the reasons below. Please provide the requested documentation for the situation that applies to your status.

**Laid off or received a lay-off notice from a job**

Copy of the lay-off notice from your employer, on letterhead.

**Receiving Unemployment due to:**

**Lay-Off**

Copy of unemployment letter due to lay-off notice

**OR**

Copy of the lay-off notice from your employer, on letterhead.

**Loss of a job and are unlikely to return to previous occupation**

Copy of the unemployment letter, **and**

Signed personal statement explaining why you cannot return to previous occupation.

*If a person quits work, generally they are not considered a dislocated worker even if, for example, the person is receiving unemployment benefits.*

**Self-employed, but now unemployed due to economic conditions or natural disaster**

Signed personal statement explaining why you are now unemployed, **and**

Copy of your tax return showing that you were self-employed

**Displaced homemaker**

Signed personal statement explaining why you are now displaced homemaker

Documentation of spouse's unemployment or underemployment ( letter from unemployment or employer indicating hours working)

***By signing this worksheet, I certify that all the information reported on it is complete and correct.***

Student Signature \_\_\_\_\_ Date \_\_\_\_\_