



Financial Aid and Scholarships

Financial Aid and Scholarships Office

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www.fresnostate.edu/studentaffairs/financialaid

- STUDENT/SPOUSE -

Verification of 2016 Income for Tax Filers and Untaxed Income

STUDENT ID	STUDENT LAST NAME	STUDENT FIRST NAME	PHONE NUMBER (with area code)
PLEASE PRINT IN BLACK INK			

The following information is required to continue processing your 2018-2019 FAFSA application. In order to verify your 2016 income and wage information, select the category that applies to you.

INSTRUCTIONS: The information requested below applies to student and/or spouse. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA on the Web at www.fafsa.gov. If you completed the California Dream Act Application, the IRS DRT process will not be available for use.

1. CHECK the box that applies:

- Successfully used the IRS Data Retrieval Tool on the FAFSA. No further documents are required at this time. We will receive your information through the IRS Data Retrieval process. Sign this form.
- Unable to utilize the IRS Data Retrieval functionality on the FAFSA. **Submit** a copy of your **2016** Tax Return Transcript
- Our **2016** tax filing status is Married Filing Separate. **Submit BOTH 2016** Tax Return Transcripts.
- Filing status was Married Filing Jointly; however, I have since been separated, divorced, or widowed. **Submit** your **2016** Tax Return Transcript **AND** copies of **all 2016** W-2's, as they are required to determine your portion of earned income and taxes paid.
- Filed or will file a Tax Extension. **Submit** Form 4868, all **2016** W-2's, or a signed statement with estimated **2016** income and/or business income amount(s) (if applicable). Once you have filed the 2016 Federal Income Tax Return, you **MUST** either use the IRS DRT or **submit** a copy of your **2016** Tax Return Transcript.
- Filed or will file a **2016** Foreign Tax Return. Submit a signed and translated copy of your foreign tax return, which shows the **2016** Adjusted Gross Income (AGI) and Taxes Paid.

A 2016 IRS Tax Return Transcript may be obtained free of charge through:

Online Request – Go to www.irs.gov, and select "Get Your Tax Record" to access the [Get Transcript](#) process. Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."

Telephone Request – 1-800-908-9946

Paper Request Form – IRS Form 4506T-EZ or [IRS Form 4506-T](#)

2. COMPLETE the following: [NOTE: If left blank, we will process as if your answer is a zero]

OTHER UNTAXED INCOME— Indicate if you received the following:	2016 Amount
Payments to tax-deferred pension & retirement savings (Box 12 of W-2's: Add only codes D, E, F, G, H and S)	\$

CERTIFICATION & SIGNATURE(S)

By signing this form, I (we) certify that all the information reported on it is complete and correct.

Student Signature

Spouse Signature (If married)

Date

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.