

2018-2019



Financial Aid and Scholarships

Financial Aid and Scholarships Office

5150 N. Maple Avenue, M/S JA 64

Fresno, CA 93740-8026

Phone: (559) 278-2182 Fax: (559) 278-4833

www.fresnostate.edu/studentaffairs/financialaid

Incomplete Satisfactory Academic Progress Appeal

STUDENT ID	LAST NAME	FIRST NAME	EMAIL
PRINT IN BLACK INK			

Date: _____

Your Satisfactory Academic Progress appeal is **INCOMPLETE**. At this time our records indicate that you are missing the following:

- Signature on your appeal form.
- A graduation plan (showing courses and units per semester and expected graduation date) is required to continue the appeal process. Contact your department advisor to obtain a signed graduation plan on department letterhead.
- Documentation: _____

- The statement submitted to our office does not address all the specific semesters that you did not complete 100% of your semester units. Please provide our office with a signed explanation for **each semester** where you received a grade of **F, I, NC, W, WU, RD, RP or AU** for the following semesters:
- Other: _____

Please submit the information/documentation requested by: _____

Your prompt attention to this matter is greatly appreciated.

Thank you,

Financial Aid Office