



Financial Aid and Scholarships

Financial Aid and Scholarships Office

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www.fresnostate.edu/studentaffairs/financialaid

- STUDENT/SPOUSE -

## Tax Filers Verification of 2015 Income and Untaxed Income

STUDENT ID	STUDENT LAST NAME	STUDENT FIRST NAME	PHONE NUMBER (with area code)
PLEASE PRINT IN BLACK INK			

The following information is required to continue processing your 2017-2018 FAFSA application. In order to verify your 2015 income and wage information, select the category that applies to you.

**INSTRUCTIONS:** The information requested below applies to student and/or spouse. The best way to verify income is by using the IRS Data Retrieval Tool (IRS DRT) that is part of the FAFSA on the Web at [www.fafsa.gov](http://www.fafsa.gov). If you completed the California Dream Act Application, the IRS DRT process will not be available for use.

1. **CHECK** the box that applies:

Successfully used the IRS Data Retrieval Tool on the FAFSA. No further documents are required at this time. We will receive your information through the IRS Data Retrieval process. Sign this form.

Unable to utilize the IRS Data Retrieval functionality on the FAFSA. **Submit** a copy of your 2015 Tax Return Transcript

Our 2015 tax filing status is Married Filing Separate. **Submit BOTH** 2015 Tax Return Transcripts.

Filing status was Married Filing Jointly; however, I have since been separated, divorced, or widowed. **Submit** your 2015 Tax Return Transcript **AND** copies of all W-2's, as they are required to determine your portion of earned income and taxes paid.

Filed or will file a Tax Extension. Submit form 4868, all W-2's, or a signed statement with estimated 2015 income and/or business income amount(s) (if applicable). Once you have filed the 2015 Federal Income Tax Return, you **MUST** either use the IRS DRT or **submit** a copy of your 2015 Tax Return Transcript.

Filed or will file a 2015 Foreign Tax Return. Submit a signed and translated copy of your foreign tax return, which shows the 2015 Adjusted Gross Income (AGI) and Taxes Paid.

**A 2015 IRS Tax Return Transcript may be obtained through:**

**Online Request** – Got to [www.irs.gov](http://www.irs.gov), under the Tools heading on the IRS homepage, click “Get a Tax Transcript by Mail.” Click “Get Transcript by MAIL.” Make sure to request the “**IRS Tax Return Transcript**” and NOT the “IRS Tax Account Transcript.”

**Telephone Request** – 1-800-908-9946

**Paper Request Form** – IRS Form 4506T-EZ or IRS Form 4506-T

2. **COMPLETE** the following:

OTHER UNTAXED INCOME— Indicate if you received the following:	2015 Amount
Payments to tax-deferred pension & retirement savings (Box 12 of W2's)	\$

**CERTIFICATION & SIGNATURE(S)**

**By signing this form, I (we) certify that all the information reported on it is complete and correct.**

Student Signature

Spouse Signature (If married)

Date

**WARNING:** If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.