

# Student FAQs    Location: UC 201



## Does the University Test Center (UTC) supply students with scantrons?

- Yes. We provide scantrons needed for multiple choice exams unless your instructor has specified otherwise. There is no charge for the scantron forms.

## Can I make an appointment to take my exam?

- No. We have only walk-in, first-come-first-serve services. It is highly recommended that students take their exam earlier than later since most students wait until the last day and this may create extended wait times for seats on busy days.

## What if there is a long line when I show up to take my exam?

- On average the wait time for you to take your exam is less than 15 minutes. By having your prohibited items put away in a bag, your allowed test materials out and your Fresno State ID ready before you reach check in allows us to keep the line moving quickly. Please allow yourself plenty of time to take your exam as you will be asked to put your pencil down at closing.

## What is allowed or not allowed in the University Test Center?

- You **MUST** have your Fresno State ID card in order to test. *No exceptions.*
- No food or drinks are allowed in the Test Center.
- Cell phones and other electronic devices **MUST** be powered completely off and put in bag.
- No block or push erasers are allowed. We have erasers for your use.
- Calculator covers must be removed and put in bag.
- Approved note cards for use with your exam **MUST** be on 5 x 8 index cards, (not paper) and handwritten only. They will be collected when you complete your exam.
- Only *immediate* testing materials are allowed on your desk. All other items, must be in your backpack, purse and in a UTC bag, stored by your feet. **Any writing on your person will be considered to be an act of cheating.**
- Hats, hoodies and sunglasses cannot be worn during testing.
- Skate boards, Kinesiology pipes or other large items can be placed at the front of the testing room.
- Absolutely no talking while in the testing room is permitted unless directed at UTC staff.
- No restroom breaks are allowed after check-in. Please use the facilities before you come in to take your exam.
- UTC does **NOT** allow watches to be worn while testing.
- *UTC reserves the right to refuse service to ANY student that causes a disruption.*
- *If you have any questions on any of the rules in the UTC, please ask staff at check-in.*