

ATC Student FAQs

My instructor said I need to set up my exam with ATC. How do I do that?

- Exams are set up by the instructor only. Once set up, you can come in any time during our business hours to take your exam.

Can I make an appointment to take my exam?

- No. We have only walk-in, first-come-first-serve services.

What is allowed or not allowed in the Academic Test Center?

The Academic Test Center needs to be a secure environment so there are a few rules in place.

- You **MUST** have your Fresno State ID card in order to test. *No exceptions.*
- No food or drinks are allowed in the Test Center.
- Cell phones and other electronic devices **MUST** be powered completely off and put in bag. (ANY noise from a cellphone will result in exam being pulled.)
- Watches cannot be worn in our facility.
- No block or push erasers are allowed. We have erasers for your use.
- Calculator covers must be removed and put in bag.
- Only *immediate* testing materials are allowed on your desk. All other items, must be in your backpack, purse and in an ATC bag, stored by your feet. Any writing on your person will be considered to be an act of cheating.
- Hats, hoodies and sunglasses cannot be worn during testing.
- Skate boards, Kinesiology pipes or other large items can be placed at the front of the testing room.
- Absolutely no talking while in the testing room is permitted unless directed at ATC staff.
- Unless you have special accommodations through Services for Students With Disabilities, no restroom breaks are allowed after check-in. Please use the facilities before you come in to take your exam.

If you have any questions on any of the rules in the ATC, please ask staff at check-in.