



Budget Plan

This document reflects the actual 2001-2002 expenditures, the approved 2002-2003 expenditures, the actual 2002-2003 expenditures, the approved 2003-2004 expenditure, the actual 2003-2004 expenditures, the approved 2004-2005 expenditures, the actual 2004-2005 expenditures and the 2005-2006 approved budget.

Revenues, which appear on this first page, illustrate both the total revenues generated by the Student Body Fee and the contributions to external programs mandated via referenda. Fall and spring semester revenues are listed separately so that greater attention can be placed on projecting revenues in the future. Notable features of the revenues include:

- a) Student Body Fee revenues are based on the spring 1999 Student Body Fee Referendum, which authorized a four-year incremental rise in the fee through the 2002-03 academic year. The Referendum approved an incremental increase from a record-low of \$8 per semester in the spring of 1996 to \$29 per semester in the fall of 2002. The semesterly fee increased \$12 in fall 1999, and increased \$3 each subsequent academic year.
- b) The 1999 Referendum also affirmed a commitment to financial aid and athletic programs as well as an incremental rise in that financial support corresponding with the rising level of the overall fee. Each of these programs receive one-third (1/3) of the fee increase (not including the beginning base of \$8/semester). At the height of the fee (2002-03 and thereafter), Associated Students will receive \$15/semester and Financial Aid and Intercollegiate Athletics each receive \$7.00/semester.
- c) The revenue for 2005-2006 budget was projected using the following enrollment figures: 21,000 students for the Fall semester and 20,000 students for the Spring semester.
- d) This budget projects a net deficit for the 2005-2006 fiscal year. However, there are traditionally funds that are unspent even if they are allocated. The bulk of this occurrence is seen with complementary financial support. Further, for at least the past three years, the Associated Students' budget has been set at a deficit. Each time, the fiscal year has closed with a net surplus. Thus, the budgeted deficit for FY2005-2006 is not cause for concern.
- e) This budget is the result of the Finance Committee's discussions in both formal budget discussions and other meetings with student organizations funded by the Associated Students. The following are the amounts found to be the most accurate in reflecting the Associated Students' mission.

	2001-02 actual	2002-2003 approved (12/02)	2002-2003 actual	2003-2004 approved (12/02)	2003-2004 actual	2004-2005 approved (4/04)	2004-2005 actual	2005-2006 approved (5/13)
REVENUE								
Student Fees - Fall	493,000	522,00	682,462	527,220	425,333	488,166	647,048	609,000
Financial Aid	(119,000)	(126,000)	(164,731)	(127,260)	(102,667)	[117,833]	[156,184]	-147,000
Intercollegiate Athletics	(119,000)	(126,000)	(164,731)	(127,260)	(102,667)	[117,833]	[156,184]	-147,000
Fall Revenue to Associated Stu	255,000	270,000	353,000	272,700	220,000	252,500	334,680	315,000
Student Fees - Spring	493,000	522,000	801,026	527,220	676,667	488,166	493,618	580,000
Financial Aid	(119,000)	(126,000)	(98,371)	(127,260)	(163,334)	[117,833]	[119,149]	[140,000]

Intercollegiate Athletics	(119,000)	(126,000)	(98,371)	(127,260)	(163,334)	[117,833]	[119,149]	[140,000]
Spring Revenue to Associated	255,000	270,000	210,800	272,700	350,000	252,500	255,320	300,000
Interest Earned	17,356	17,500	10,941	17,000	8,793	7,700	14,521	6,150
Other Income	1,416		2,562		98			
NET REVENUE TO ASSOCIATE	528,772	557,500	577,303	562,400	578,891	512,700	604,521	621,150

c) The revenue for 2005-2006 budget was projected using the following enrollment figures: 21,000 students for the Fall semester and 20,000 students for the Spring semester.

	2001-02 actual	2002-2003 approved (12/02)	2002-2003 actual	2003-2004 approved (12/02)	2003-2004 actual	2004-2005 approved (4/04)	2004-2005 actual	2005-2006 approved (5/13)
ADMINISTRATIVE OPERATIONS								
Employees								
Office Manager - Salary & Wages	6,000	17,500	17,966	32,000	32,000	32,000	32,000	34,000
Office Manager - Benefits	6,200	6,125	13,746	11,200	21,058	11,200	24,166	20,365
Office Manager - Search		2,000	0		0		na	na
Student/Executive Assistant - Salary	10,500	12,000	14,359	11,000	14,860	16,000	12,394	14,000
Student Assistant - Insurance	2,200	3,100	0	3,100	2,599	3,100		3,500
University Advisor - Salary & Wages		12,000	0	12,250	0	0	na	na
University Advisor - Benefits		4,200	0	4,288	0	0	na	na
Executive Stipends	12,000	17,700	17,700	17,700	16,175	17,700	15,975	17,700
<i>President</i>		6,700	(6,700)	(6,700)	(5,925)	[6700]		(6,700)
<i>Executive Vice President</i>		5,500	(5,500)	(5,500)	(5,750)	[5500]		(5,500)
<i>Vice President of Finance</i>		5,500	(5,500)	(5,500)	(4,500)	[5500]		(5,500)
Employees - Total	36,900	74,625	63,771	91,538	86,692	80,000	84,535	89,565

The Office Manager salary is projected at an increase. This employee has not received a raise in two years and has performed in an exemplary manner. The Office Manager Benefits are projected at an increase, as the cost of benefits has risen greatly. "Insurance" for Student Assistants reflects workman's compensation insurance premiums. The salary of the University

Advisor is no longer the responsibility of Associated Students, as this expense has been paid for by the University since FY2002-2003. The decrease in Student/Executive Assistant Salary has been projected because our current student assistants are paid less hourly than our previous student assistant, who had been an employee of Associated Students for several years.

Office Administration								
Postage	326	2,000	428	2,000	328	200	185	200
Rent	8,500	10,900	10,876	10,900	10,876	10,876	10,876	10,876
Repairs & Maintenance	2,476	2,500	3,489	2,500	2,867	2,500	584	2,000
Supplies	11,161	5,000	5,916	5,000	4,017	5,000	5,891	5,000
Equipment	0	9,000	2,365	9,000	0	4,000	0	4,000
Telephone	2,128	2,500	2,900	2,500	2,506	2,500	2,181	2,500

GKL Corporate Filing Fee						66	55	50
Office Administration - Total	24,591	31,900	25,974	31,900	21,493	25,142	19,807	24,626

Rent is paid to the University Student Union as determined through a square-foot calculation, and is at a fixed rate through FY07. Telephone expenses account for monthly service fees for seven (7) in-office phone lines and long distance.

Operations								
Accounting and Management Fees	47,500	48,500	47,500	54,100	53,750	60,700	31,342	60,700
Audit Fee	6,191	6,250	7,293	6,250	6,325	6,250	5,770	6,250
Finance/Bank fees			130		762	500	1,557	400
Association Dues	265	300	300	300	295	300	305	320
Depreciation	9,308	<i>moved to "Reserves, Equipment Reserve"</i>				10,085	10,975	5,710
Insurance	2,812	3,000	3,879	3,000	3,911	3,000	4,011	4,400
Legal Fees	3,141	5,000	1,932	7,500	3,000	7,500	164	5,500
Operations - Total	59,909	63,050	61,034	71,150	68,450	88,335	54,124	83,280

Accounting and Management Fees increased in FY2003-2004 and FY2004-2005. However, this expense is not projected to increase for FY2005-2006. The fees is established through a Management Services Agreement with the Auxiliary Corporation to provide accounting services. As required by law, an external accounting firm is contracted to conduct an annual audit and prepare year-end financial reports. Liability insurance is obtained through the CSU Risk Management Association to insure organizational-related activities.

TOTAL ADMINISTRATIVE OPERATIONS	121,400	169,575	150,779	194,588	176,635	193,477	158,466	197,471
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	2001-02 actual	2002-03 approved (12/02)	2002-2003 actual	2003-2004 approved (12/02)	2003-2004 actual	2004-2005 approved (4/04)	2004-2005 actual	2005-2006 approved (5/13)
ADMINISTRATIVE PROGRAMS								
Elections								
Food and Beverages	145	300	20	300	86	<i>merged with Elections, Supplies</i>		
Poll Workers	1,800	2,000	1,500	2,000	1,500	2,000	1,930	1,700
Printing	0	1,000	645	1,000	0	1,000	592	1,000
Publicity	913	2,500	540	2,500	3,512	2,500	2,500	3,500
Supplies	1,613	300	377	300	1,412	600	736	600
Elections - Total	4,471	6,100	3,082	6,100	6,510	6,100	5,758	6,800

Participation in Associated Students' elections must increase. The Finance Committee believe that one way to accomplish this goal is by increasing election publicity. Thus, the Elections Publicity line item has been increased for FY2005-2006. Also, this allocation was completely spent in the previous year. Furthering the Committee's belief that an increase is appropriate. Polling locations are staffed, for a very reasonable fee, by The League of Women Voters to ensure impartiality and confidentiality. Their experience and the quality of their work has never been questioned. The preparation and printing of ballots can easily cost \$600-\$800 or more.

Miscellaneous									
Administrative Programs (Discret	2,515	6,000	2,612	6,000	1,287	<i>moved to New Programs</i>			
Miscellaneous	3,329	3,500	1,470	3,500	664	3,500	1,777	1,000	
Publicity	5,915	8,000	5,716	8,000	9,690	6,000	6,299	3,000	
Technology Initiatives - Compute	0	<i>moved to "Office Administration, Equipment"</i>							
Training & Development	12,631	9,000	7,337	9,000	8,016	10,000	12,194	10,000	
Miscellaneous - Total	24,390	26,500	17,135	26,500	19,657	19,500	20,270	14,000	

The Miscellaneous Miscellaneous area was substantially cut because this area has been drastically underutilized in past years. The Finance Committee believes that Publicity is an essential component of making Associated Students better known. However, the Committee believes that the Associated Students' publicity needs will still be met with this allocation amount.

TOTAL ADMINISTRATIVE PRO	28,861	32,600	20,217	32,600	26,167	25,600	42,906	20,800
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	2001-02 actual	2002-03 proposed (12/02)	2002-2003 actual	2003-2004 approved (12/02)	2003-2004 actual	2004-2005 approved (4/04)	2004-2005 actual	2005-2006 approved (5/13)
PROGRAMS & SERVICES								
California State Student Association								
CSSA Dues	9,858	6,000	6,002	0	138	0	0	12,000
CSSA Meetings/ AS Lobby Corps	2,802	1,500	2,087	2,000	1,840	10,200	9,547	9,600
California State Student Assoc	12,660	7,500	8,089	2,000	1,978	10,200	9,547	21,600

During FY2004-2005, Associated Students has become increasingly more involved in student leadership at the statewide level. The Finance Committee feels it is important to continue to allow students the opportunity to participate in lobbying and statewide CSSA conferences, including the annual CHES conference. Furthermore, it is believed that CSSA is a valuable organization that fights for the rights of all CSU students, including students at Fresno State. Thus, this budget reflects the dues expense for CSSA.

Campus Programs								
Dental and Health Programs	160	2,000	4,231	2,000	0	0	na	na
General	15,290	0	0	0	800	0	na	na
Leadership Program	19,800	35,000	29,761	35,000	31,685	20,000	20,455	25,800
Multicultural Center	13,769	12,500	16,372	10,000	11,920	10,000	7,202	10,000
Music Copyright Fee	2,034	2,250	2,170	2,500	2,627	2,500	2,884	2,760
Spirit Program		10,500	10,500	3,500	3,500	0	na	na
University Lecture Series	8,500	8,500	8,500	8,500	8,500	8,500	8,500	8,500
Henry Madden Library Donation					56,277			
Campus Programs - Total	59,553	70,750	71,534	61,500	115,309	41,000	39,041	47,060

The Leadership program allocation was increased from FY2004-2005 to allow for more programming and conferences. According to the original agreement between Associated Students and the Central Valley Cultural Heritage Institute (CVCHI), FY2004-2005 was the last year in which Associated Students was to fund the institute. However, the center's intention to become self-sufficient has not been fully realized. It is the design of Associated Students that CVCHI become self-reliant. However, we recognize their need for our funding for FY2005-2006. The annual expense of a copyright fee for the campus radio station is calculated as 25% of the annual copyright fee. Line Item 122 title has been changed from Radio Station KFSR to Music Copyright fee, we pay 1/4 of this University Fee.

Campus Publications								
Collegian - Fall		24,000	24,643	21,000	21,000	24,500	24,500	24,500
Collegian - Spring	58,643	24,000	23,357	21,000	21,000	24,500	24,500	24,500
Collegian Supplements								
Campus Publications - Total	58,643	48,000	48,000	42,000	42,000	49,000	49,000	49,000

In April of 2005, a campus referendum was passed by students that added an initial \$1.50 to semesterly campus based fees, which are to increase annually to \$5.50. Assuming the referendum is approved by the Campus President and the CSU Chancellor, this money will go to the Collegian. However, at the current time, Associated Students is unsure when the Collegian will begin to collect the fees. For this reason, we are allocating funds to the Collegian. However, it is expected that once the referendum fees are provided to the Collegian, Associated Students' support will no longer be needed. In this case, it is anticipated that the 2005-2006 spring allocation and possibly a portion of the 2005-2006 Fall allocation may not be transferred to the Collegian.

Campus Recreational Services								
Coordinator - Salary & Wages		43,000	43,001	44,000	43,992	45,000	45,000	45,000
Coordinator - Benefits	70,360	15,050	16,802	15,400	20,410	15,400	24,302	23,432
Intramural Sports		24,000	24,000	24,000	24,000	24,000	16,601	34,000
Recreation & Leisure		19,000	19,000	19,000	19,000	19,000	19,000	26,200
Campus Recreational Services	70,360	101,050	102,803	102,400	107,402	103,400	104,903	128,632

Campus Recreational Services and Intramural Sports have been valuable assets to students. The programs have grown considerably in recent years. The Finance Committee view this growth to be positive and is increasing funding in order to sustain the growth that has occurred and also to provide some opportunity for continued development. When the Student Recreation Center opens, Associated Students will need to reevaluate its funding of the Campus Recreational Services.

Club Sports								
Club Sports	4,826	7,000	4,826	8,000	4,710	9,000	8,690	6,000
Club Sports - Total	4,826	7,000	4,826	8,000	4,710	9,000	8,690	6,000

This line item is intended to allow for the insurance expenses of club sports. Whereas club sports have traditionally applied for funding for supplies and equipment out of this area, such costs are now to be taken from Complementary Financial Support. This change is recommended in order to provide more equitable treatment of club sports and other clubs. However, it is the intention of the Finance Committee that club sport continue to be funded for the items allowed to them by the Associated Students' Funding Guidelines.

Administered Programs	2001-02 actual	2002-03 proposed (12/02)	2002-2003 actual	2003-2004 approved (12/02)	2003-2004 actual	2004-2005 approved (4/04)	2004-2005 actual	2005-2006 approved (5/13)
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Academic Programs		6,000	5,921	6,000	4,529	2,000	0	merged w/ New Programs
Educational Research and Project	8,170	0	0	10,000	6,861	10,000	7,425	10,000
New Programs	3,731	10,000	2,397	12,500	5,098	19,000	14,878	14,000
Speaker's Platform	35,912	3,000	911	1,500	0	0	na	na
Campus Readership Program						18,000	18,135	31,750
Student Community Activism Grant						2,000	556	2,000
Administered Programs - Total	47,813	19,000	9,229	30,000	16,488	51,000	40,994	57,750

Academic Programs was merged with New Programs because the two areas are very similar in nature. ERPG has been a success, and to maintain the level of competition, the allocation has been left at \$10,000. The Campus Readership program has been very successful on campus. In order to better meet student demand for this program, funding has increased to allow for the addition of the New York Times.

Student Organizations								
Complementary Financial Support	82,884	95,000	63,394	95,000	65,933	90,000	79,990	110,000
Miscellaneous		0	0		0	eliminate line item		
Student Organizations - Total	82,884	95,000	63,394	95,000	65,933	90,000	79,990	110,000

Complementary Financial Support for recognized clubs has been highly utilized in FY2004-2005. For this reason, along with the fact that club sports will start using funds from this area, the amount of money in the line item has been increased.

TOTAL PROGRAMS & SERVICES	278,096	348,300	307,875	340,900	353,819	353,600	333,025	420,042
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RESERVES								
Equipment Reserve	9,308	9,300	12,204	9,500	11,854	moved back to Operations, Depreciation		
Capital Reserve	11,000	10,000	0	10,000	0	10,000	23,000	0
TOTAL RESERVES	20,308	19,300	12,204	19,500	11,854	10,000	23,000	0

Associated Students has an extremely healthy reserve and does not need to focus on further building it. Thus, it is not necessary to budget funds in Capital Reserve.

TOTAL EXPENSES	428,357	569,775	491,075	587,588	568,475	582,677	540,519	638,313
NET (Revenues - Expenses)	45,872	(12,275)	86,228	(25,188)	10,416	(69,977)	64,002	(17,163)

Approved by the Associated Students' Senate on April 28, 2005

Approved by the University President on May 13, 2005