



ASI SPONSORED ACTIVITY GRANT BUDGET AMENDMENT AUTHORIZATION

CLUB & GRANT INFORMATION

Club Name: _____ Event Name: _____ Event Date: _____

DATE RECEIVED
ASI OFFICE

CURRENT BUDGET

| <u>Line-Item</u> | <u>Approved Allocation</u> |
|-------------------------|----------------------------|
| Performance Fees | \$ _____ |
| Facilities Charges | \$ _____ |
| Promotion and Publicity | \$ _____ |
| Supplies | \$ _____ |
| Other | \$ _____ |
| Total | \$ _____ |

PROPOSED BUDGET

| <u>Line-Item</u> | <u>Revised Allocation</u> |
|-------------------------|---------------------------|
| Performance Fees | \$ _____ |
| Facilities Charges | \$ _____ |
| Promotion and Publicity | \$ _____ |
| Supplies | \$ _____ |
| Other | \$ _____ |
| Total | \$ _____ |

DATE RECEIVED
AUXILIARY OFFICE

JUSTIFICATION

Please provide a justification/description for the proposed changes to your ASI Sponsored Activity Grant Budget:

SIGNATURE

SUBMITTED BY:

Club Officer (print): _____ Club Officer (sign): _____ Phone (required): _____

FOR OFFICE USE ONLY

DECISION – VICE PRESIDENT OF FINANCE:

___ Approved ___ Denied | Reason: _____

Authorized by ASI Vice President of Finance: _____

Processed by ASI Accountant: _____ Date: _____