FRESNO STATE
Discovery. Diversity. Distinction.

Repeat Course
Third Attempt Approval Form

Admissions and Records (559) 278-2261

Date: _____

Name: _____ _____ _____ ID Number: _____
Last First M. I.

Email: _____ Phone Number: _____ Semester: _____ Year: _____

Course Name/Number: _____ Class Number (5 digit #): _____

Department Checklist

This section must be reviewed and approved by the student's major department office.

Undergraduate students may not register to take a course more than two times unless the student **meets all** of the following conditions:

- ☐ have not exceeded 28 units of repeated coursework,
- ☐ received a grade of D, F, IC, or WU upon the second attempt of the course,
- ☐ this is not the Fourth or more attempt,
- ☐ the course to be repeated is a program requirement,
- ☐ the program they are pursuing requires a passing grade to fulfill a program requirement,
- ☐ there are no other courses in the catalog that can be used to fulfill the program requirement.

Recommendations

Comments: _____

☐ Approve
☐ Deny

_____ _____ _____
Major Advisor Signature PRINT Last Name Date

Comments: _____

☐ Approve
☐ Deny

_____ _____ _____
Department Chair PRINT Last Name Date

Students

Please submit this form to:
Admissions and Records Service Windows, Joyal Administration Building,
North Lobby, by the last day to add a class.

For ARE Use Only

Updated By:_____ Date:_____