Undergraduate Admission Appeal Cover Sheet

Applicant Name_____ **Student ID**_____ **Date**_____

Email Address_____ **Day Phone**_____

Admission Term: Fall Spring (circle one) **Student Level:** Freshman New Transfer Returning Student (circle one)

Important Information

1) Applicants who believe they meet admission requirements or have extenuating circumstances may appeal their admission decision. Each appeal is considered individually by the Admissions Committee and all decisions are final.
2) Appeals for admission must be submitted within 15 business days from notification of denial and must state the basis for the appeal and should include supporting academic documentation.
3) Applicants may submit only one appeal per academic term.
4) Applicants will be notified via email of appeal decision within 15 business days.
5) Further information regarding Appeals may be found at:
   http://www.csufresno.edu/are/undergrad/admission_appeals.shtml

Instructions:
Submit all of the following documents in ONE COMPLETE PACKAGE. Only complete appeals will be considered.

1) Appeal Cover Sheet- Complete this entire document
2) Letter of Appeal- Must address extenuating circumstances and provide detailed explanation for appeal.
3) Supporting Documentation- Include supporting academic documentation such as transcripts, test scores, or work in progress that supports your appeal. Do not submit letters of recommendation.
4) Submit complete package to:

Undergraduate Admissions
5150 North Maple Ave M/S JA57
Fresno, CA 93740-8026

Or FAX: (559) 278-4812

OFFICE USE ONLY

Date Received_____ Committee Decision_____ Date Notified_____

Notes_____

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