



Admissions and Records

Spring 2017 Graduation Information

All notification concerning the status of your degree application will be sent to your Fresno State email account. Please make sure you have a current Fresno State email address on your Student Center.

1. **GRADUATION DATE:** The Spring 2017 graduation date is May 20, 2017. *All course requirements must be completed by May 20, 2017.* Students cannot graduate if incomplete grades for any term remain on the record as of May 20, 2017. Students completing concurrent coursework toward the degree at another institution must have that coursework completed by May 20, 2017. ***NO additions, deletions, or changes are permitted to a student's record after the degree has been recorded.***
2. **DOCUMENT DEADLINE:** All substitution memos, petitions, waivers, transcripts from other institutions, etc., must be received by the **June 16, 2017** document deadline. Applicants whose documents are received after this date will need to refile for graduation for a subsequent term.
3. **TRANSCRIPTS FROM OTHER INSTITUTIONS:** Campus Policy requires a student to submit official transcripts from all colleges they have attended. All coursework must be completed by the graduation date and all official transcripts must be received by the document deadline. We strongly recommend you review a copy of your university transcript to be sure all courses, grades, and units are accurately recorded. ***NO additions, deletions, or changes are permitted to a student's record after the degree has been recorded.***
4. **INCOMPLETE GRADES:** All incomplete grades must be cleared before a degree can be awarded. Even though a course may not be needed for your degree, the incomplete must be made up or changed to an "IC" before your degree can be awarded. To qualify for spring graduation, final grades must be received by **June 16, 2017**.
5. **DEGREE CLEARANCE:** We will do a final review of all applications for Spring 2017 graduation in June 2017 and notify candidates of any remaining deficiencies, via Fresno State e-mail address. If you are denied graduation, you **MUST REFILE** for graduation during the next appropriate filing period.
6. **DIPLOMA AND TRANSCRIPT:** Primary and secondary majors are printed on one diploma. Students concurrently completing one B.A. and one B.S. degree will receive one diploma for each degree. Completion of a minor is not indicated on the diploma, but does appear on the official transcript. Your diploma will be mailed to the Diploma Address in your Student Center approximately 3 months after Spring 2017 graduation. Transcripts with your degree awarded will be available at the end of June 2017. Degrees will not be posted nor diplomas ordered for students with financial holds.
7. **POST-BACCALAUREATE CREDIT:** Upper division courses completed at the university during the term in which the Bachelor's Degree is granted will automatically be indicated on the student's academic record as Post-Baccalaureate Credit provided they are not needed for the degree, are not CBE units, the student is in good academic standing at the beginning of the Spring semester, and the student earned a "C" grade or better. Students do not need to request Post-baccalaureate credit.
8. **COMMENCEMENT:** Spring 2017 graduates will be listed in the spring 2017 Commencement Program by the Diploma Name. After March 20th, 2017, contact the Kennel Bookstore at (559) 278-4062 regarding cap/gown and announcement information. For more information regarding the Commencement Ceremonies, please visit www.fresnostate.edu/commencement sometime in March.
9. **GRADUATE ADMISSION:** All students graduating this spring and planning to re-enroll in Spring 2017 or a subsequent semester, must file the appropriate application for admission to the University as a graduate or Post-baccalaureate student, via [CSUMentor](#). **You will not be allowed to register if you have not been admitted to post-baccalaureate status.** Note: Post-baccalaureate Status refers to all students who have earned a baccalaureate degree and are pursuing a master's degree, second baccalaureate degree or credential.

If you have any questions, please contact the Degree Advising Office (559) 278-4076.