EVALUATIONS OFFICE
(559) 278-4076, Room 115

Special Request - Name Inclusion in Spring 2012 Commencement Program

Complete the information below using blue or black ink, pay the $10.00 non-refundable processing fee at the Cashier's Windows in the Joyal Admin, Bldg., and return this form with your receipt to the evaluations Office by March 1, 2012. If paying by check or money order, please make payable to California State University, Fresno.

This form will not be processed if the following criteria are not met:

A. You must be a registered undergraduate student at CSU, Fresno for the Spring semester with a declared major. Students registered only through Open University or Extended Education are excluded.
B. At the time you submit this form, you must have completed a minimum of 90 units and have a 2.0 or better cumulative GPA.

***** ADDITIONAL INFORMATION *****

1. **This is not an application for graduation. Consequently, you will not receive an evaluation.**
2. **If you submit this form, do not submit the Bachelor's graduation application.**
3. **If you submit this form, you will not be eligible to receive financial aid for Summer 2012 nor Fall 2012 until approximately one week prior to Commencement.**
4. **Even though your name will appear in the Commencement program, you will not receive honors or special recognition during Commencement or your school/college's ceremonies.**

PLEASE PRINT NAME AS IT APPEARS ON YOUR STUDENT RECORD.

_____
Last First Middle

Student I.D. #_____ Phone # ( ) _____

Major Title:_____ Degree: **BA/BS** (circle one)_____

I understand that ***this form is not an application for graduation*** and that its only purpose is to have my name included in the May 2012 Commencement Program. ***I also understand I must file a Bachelor's degree application during the appropriate filing period to receive my degree.***

Student Signature: _____ Date:_____

EVALUATION OFFICE USE ONLY

Major Code_____ Degree_____

Receipt No._____ Fee $_____ Initiated By/Date_____

Inserted By/Date _____