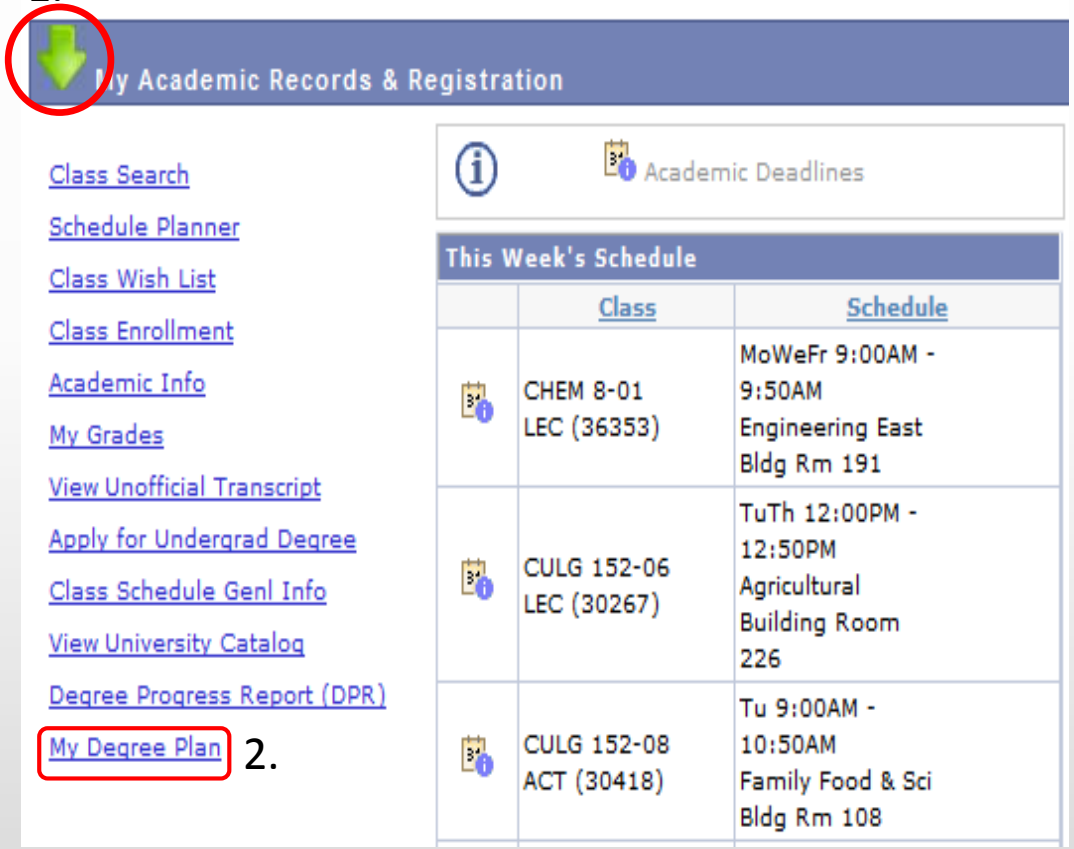
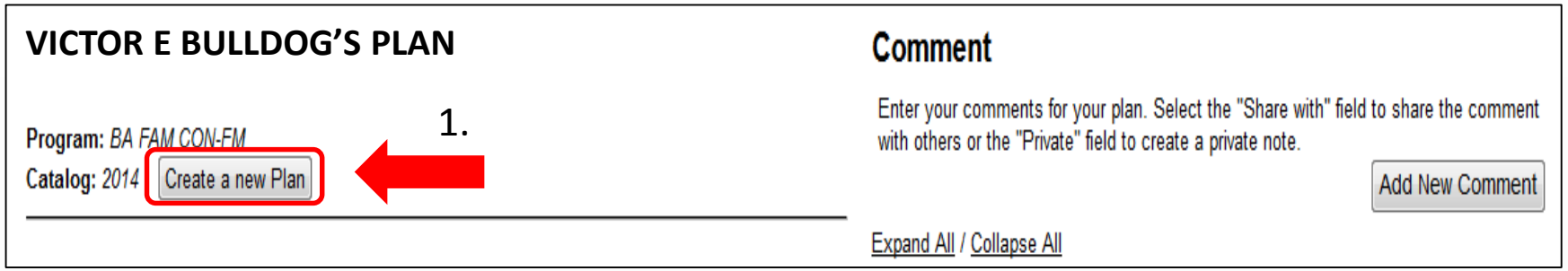
CREATING A PLAN

To access My Degree Plan, click on the link in your Student Center.
Click on the “Plans” tab.

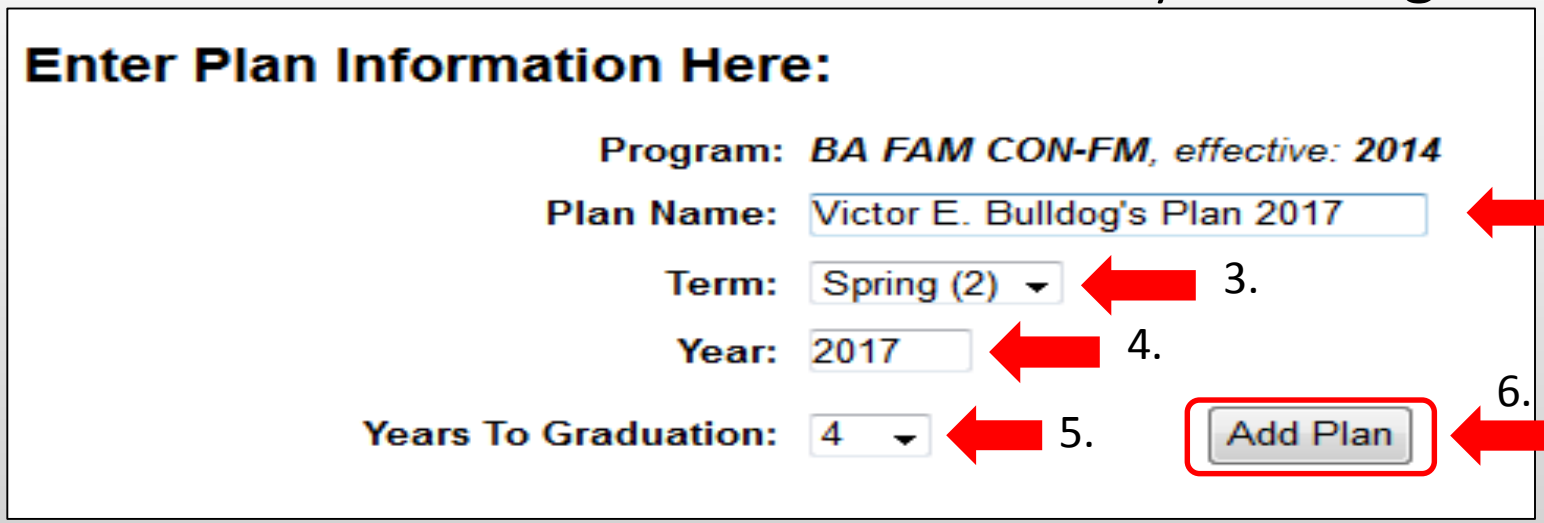
1.



1. Select the “Create a new Plan” button.

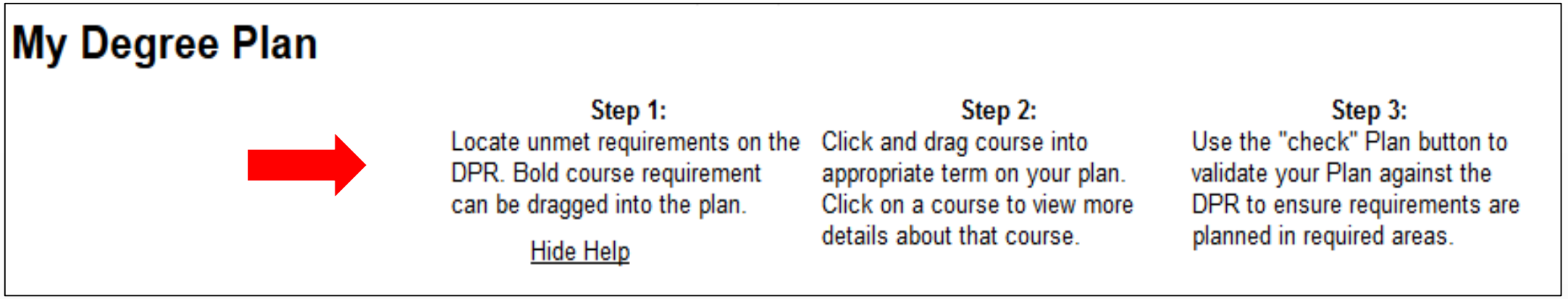


2. Name the plan
3. Select the term to begin the plan (cannot be current term)
4. Enter the year to begin the plan
5. Defaults to the number “4” for the years to graduate

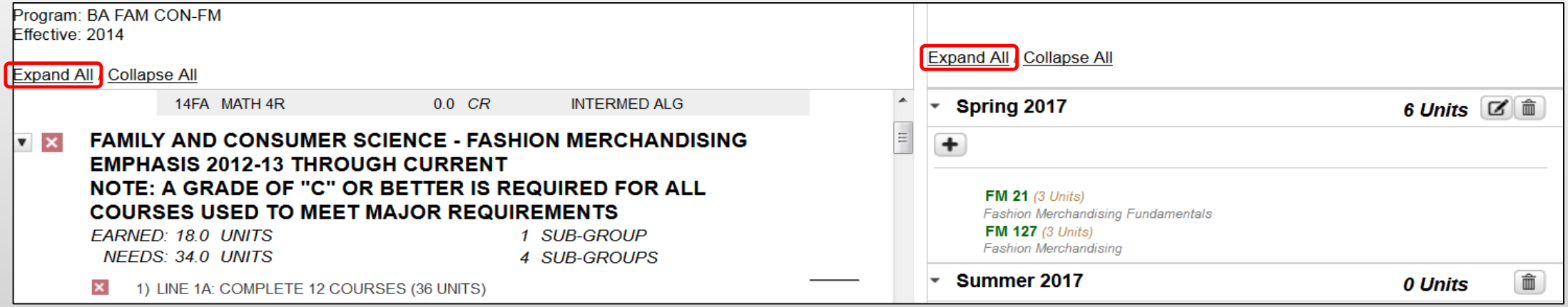


6. Next, click on the “Add Plan” button

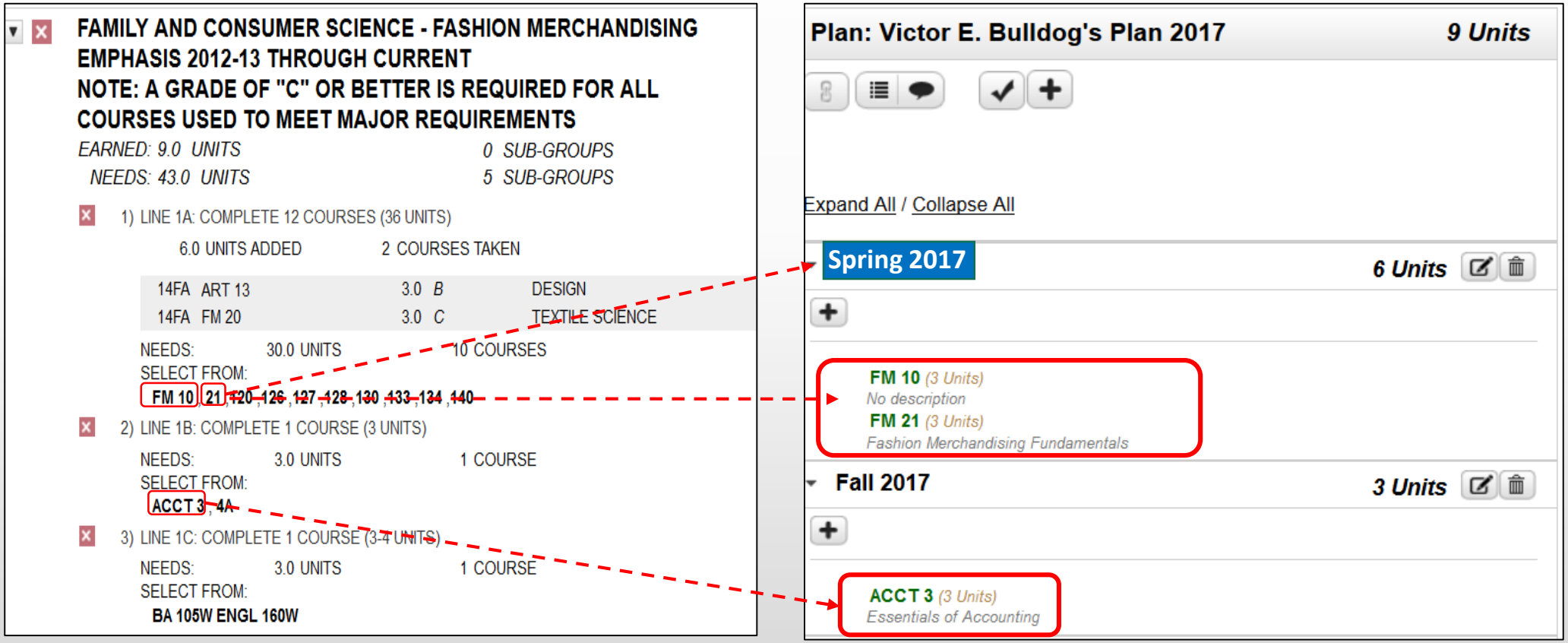
Instructions are available at the top of the plan.



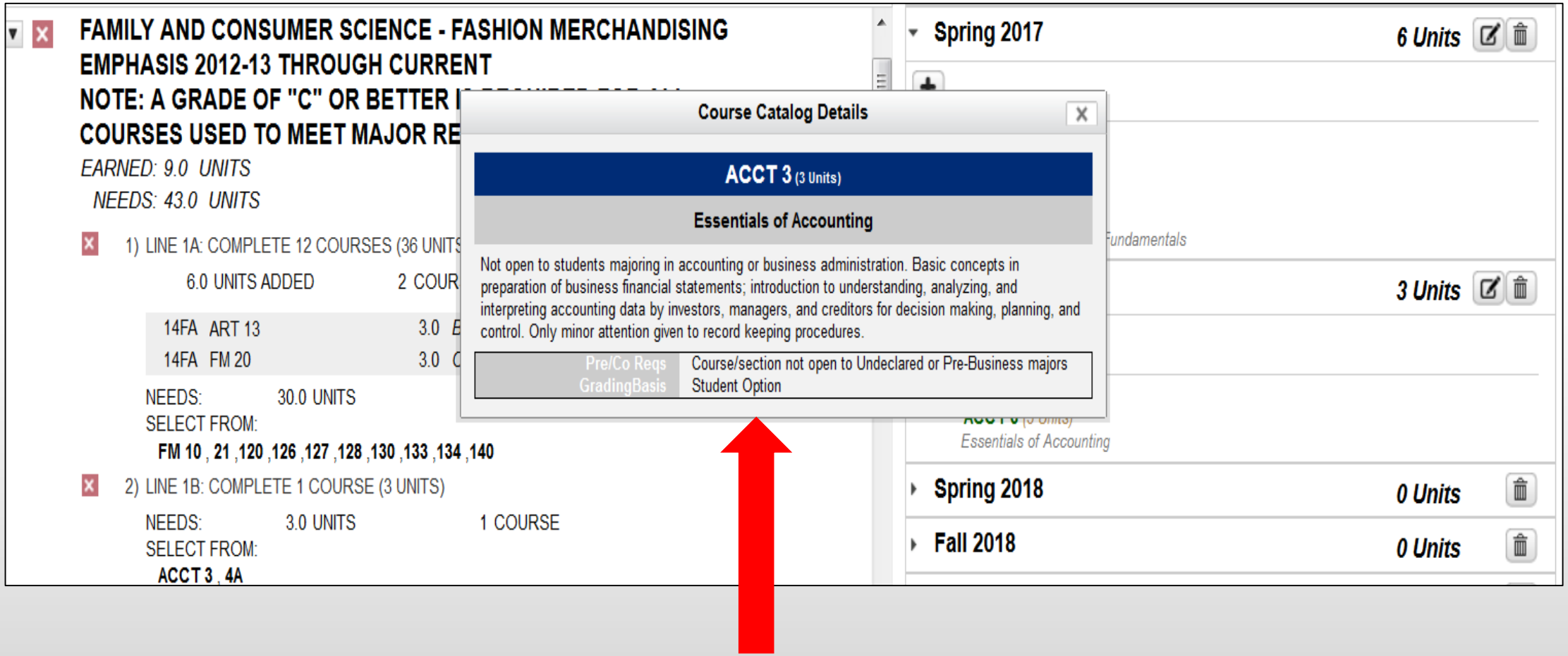
On the left hand side is the DPR and on the right hand side is the plan.
It is recommended to click on "Expand All" on the DPR side and the plan side to expand the view for both.



Click, drag and drop one required course at a time from the DPR to the semester on the plan side. Hover over the term until it is highlighted in “blue” and drop the course in this term.



Once a course is planned, right click on the course to see course details.



After planning the courses, use the “check plan” button to validate the planned courses against the DPR. The planned courses will show on the DPR side as “PL” which means, planned course.

Program: BA FAM CON-FM
Effective: 2014

Expand All / Collapse All

14FA MATH 4R 0.0 *CR* INTERMED ALG

FAMILY AND CONSUMER SCIENCE - FASHION MERCHANDISING EMPHASIS 2012-13 THROUGH CURRENT
NOTE: A GRADE OF "C" OR BETTER IS REQUIRED FOR ALL COURSES USED TO MEET MAJOR REQUIREMENTS

EARNED: 18.0 UNITS *1 SUB-GROUP*
NEEDS: 34.0 UNITS *4 SUB-GROUPS*

1) LINE 1A: COMPLETE 12 COURSES (36 UNITS)

12.0 UNITS ADDED 4 COURSES TAKEN

14FA	ART 13	3.0	*B*	DESIGN
14FA	FM 20	3.0	*C*	TEXTILE SCIENCE
17SP	FM 21	3.0	*PL*	Fashion Merchandising Fundame
17SP	FM 127	3.0	*PL*	Fashion Merchandising

NEEDS: 24.0 UNITS 8 COURSES
SELECT FROM:
FM 10 ,120 ,126 ,128 ,130 ,133 ,134 ,140

2) LINE 1B: COMPLETE 1 COURSE (3 UNITS)

3.0 UNITS ADDED 1 COURSE TAKEN

17FA	ACCT 3	3.0	*PL*	Essentials of Accounting

Expand All / Collapse All

Spring 2017 ***6 Units***

FM 21 *(3 Units)*
Fashion Merchandising Fundamentals
FM 127 *(3 Units)*
Fashion Merchandising

Summer 2017 ***0 Units***

Fall 2017 ***3 Units***

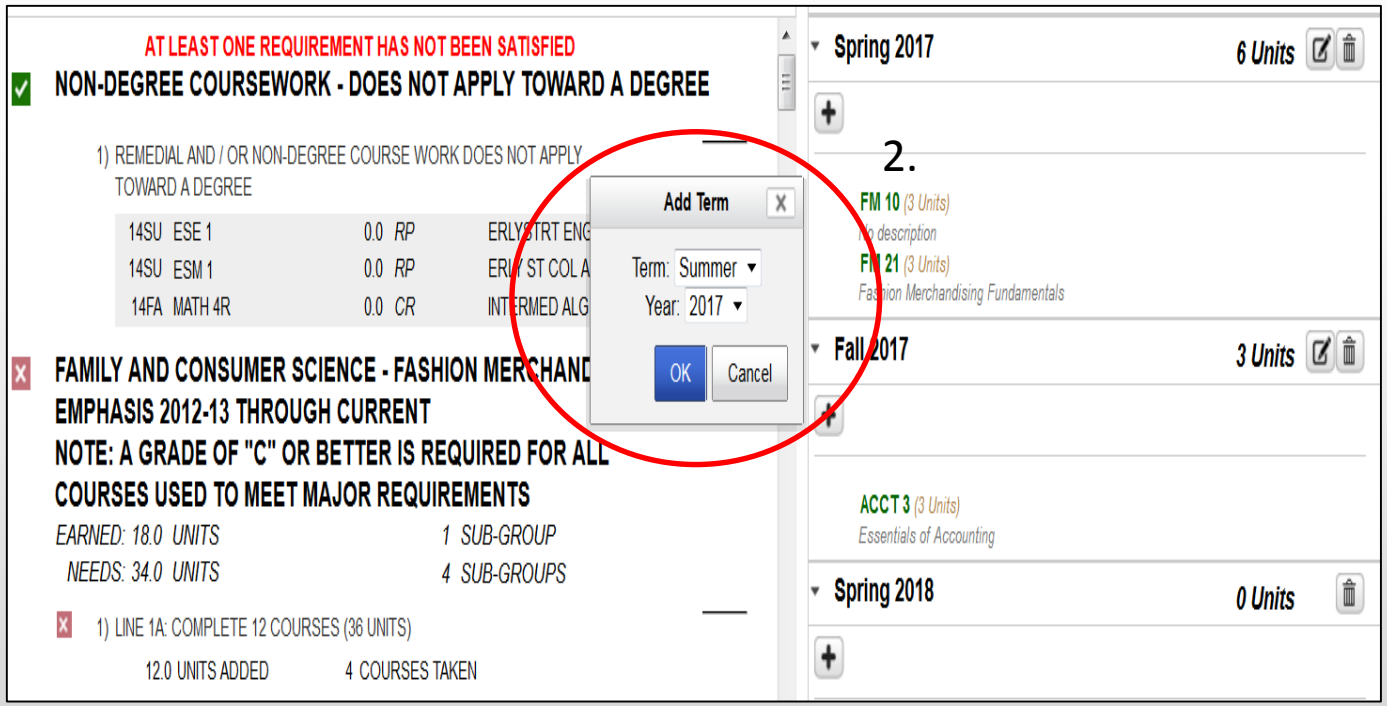
ACCT 3 *(3 Units)*
Essentials of Accounting

Spring 2018 ***0 Units***

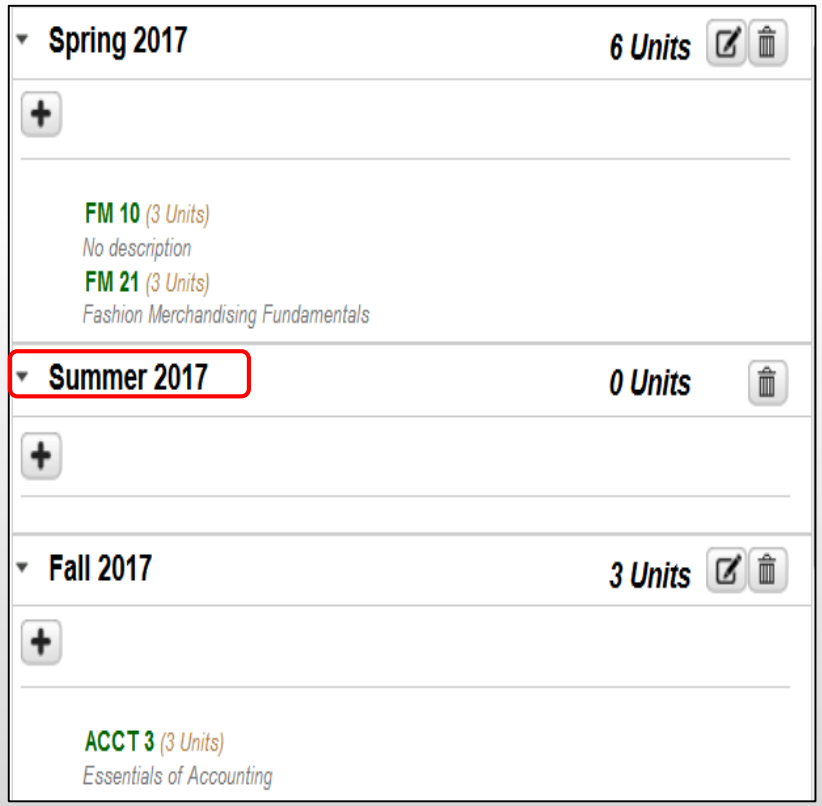
To add a term to a plan, click the “plus” sign on the plan side.

1.

A pop up message will appear. Select the term and year to add and click “Ok”. The term will be added to the plan.

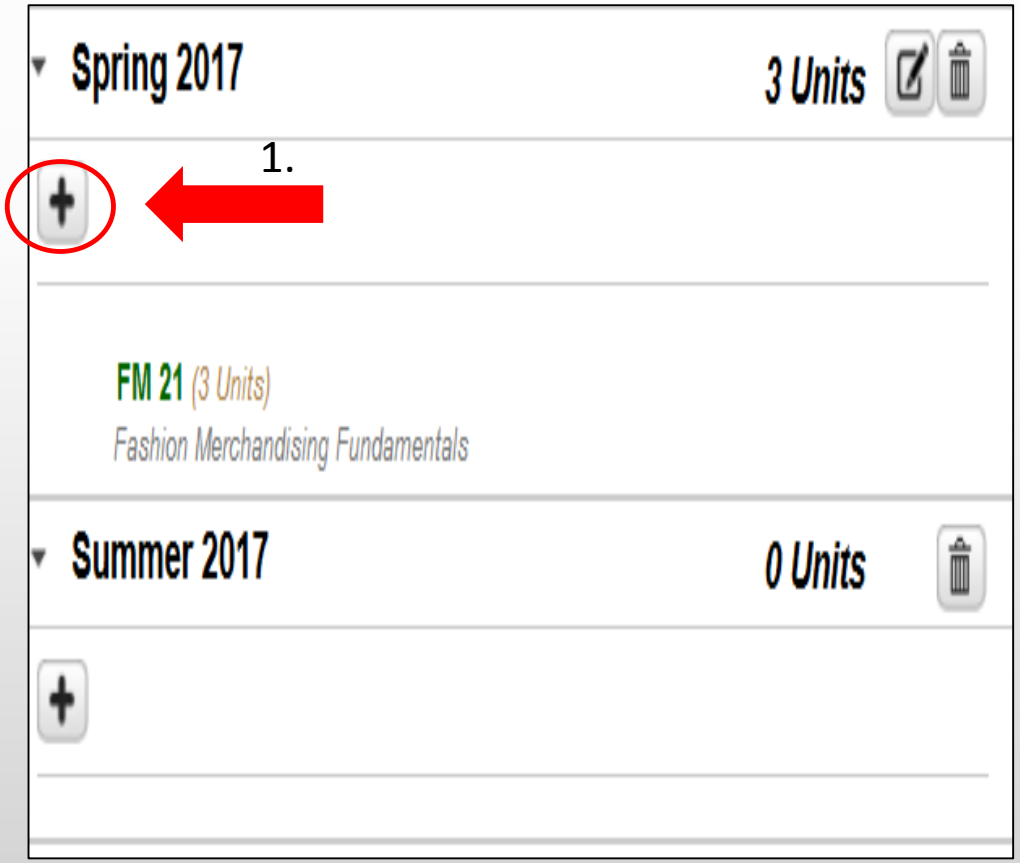


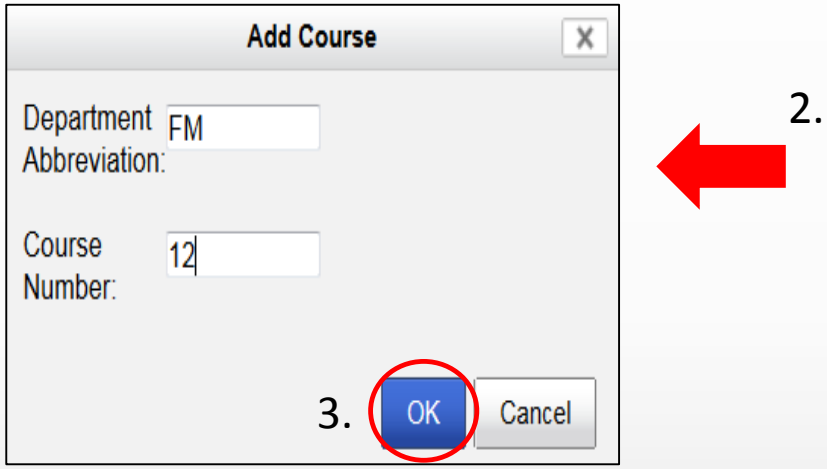
3.

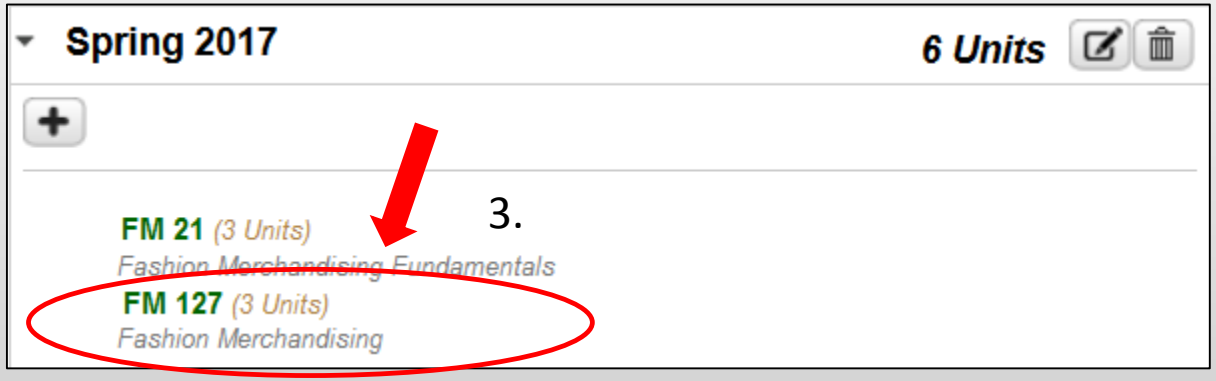


To manually enter a course, click on the “plus sign” within the term. A pop-up box will come up.

Type in the course name and number and click “OK”. The course will be added to your plan.



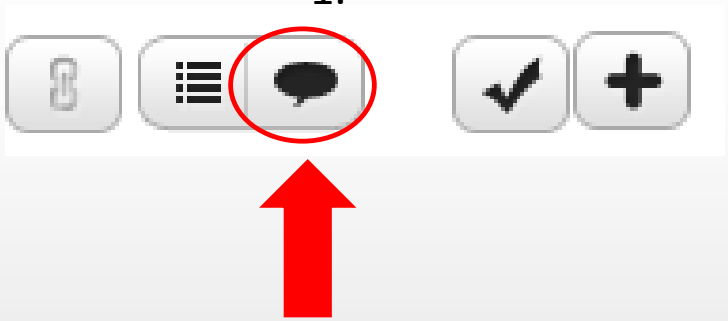


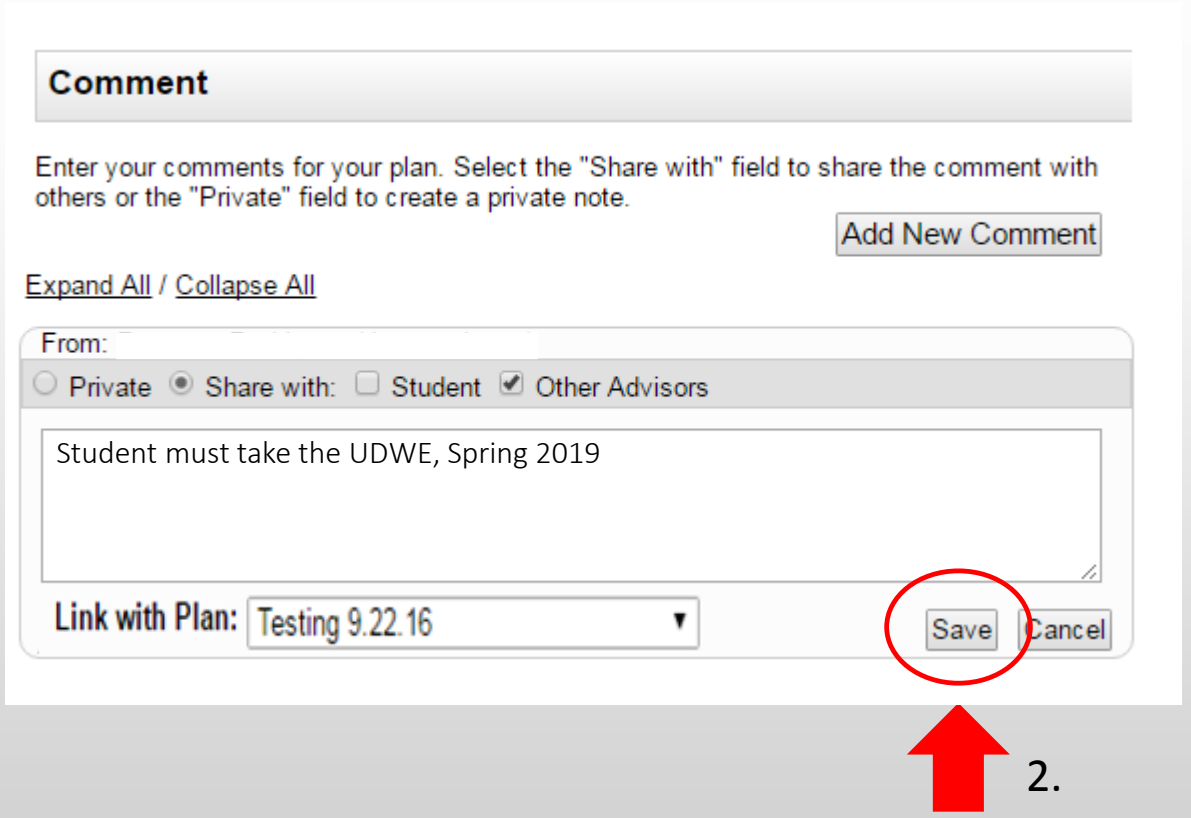


To add a comment to the plan, click on the comment button. The comment box will open to the left of your plan. This comment area is for general comments and is not intended to replace comments in GradesFirst.

For example, if the student is planning on taking the upper division writing exam, you can type this information in the comments box. Click save to save the comment. Then click on the comments button again to go back to the plan and the DPR.

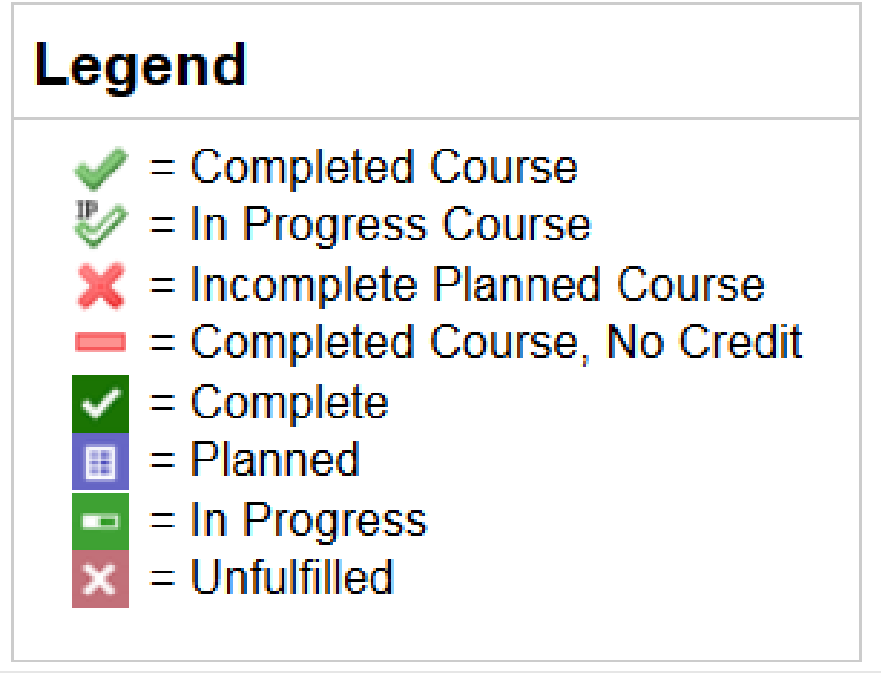
1.





2.

A legend is available at the bottom of the plan.



BUILD YOUR PLAN TODAY!

That concludes the online training for My Degree Plan.

Happy Planning!

Please note: Creating a plan does not guarantee course availability and this tool does not check if co- or prerequisites have been met. Students are encouraged to see their advisor with any questions.

FRESNO STATE

Admissions and Records