



# Fresno State Greek Philanthropic Council Constitution



## Article I – Name

California State University, Fresno  
Greek Philanthropic Council

## Article II – Mission Statement

The mission of the Fresno State Greek Philanthropic Council is to communicate, collaborate and unify Universal Greek Council (UGC), Interfraternity Council (IFC), Panhellenic Association (PA), National Pan-Hellenic Council (NPHC), Student Activities & Leadership, and the community to positively promote and organize philanthropy events.

## Article III – Objectives

- Section 1:* To exchange all Presidents' & Philanthropy/Community Service Chairs' information in order to provide a more accessible forum to increase information.
- Section 2:* To create a calendar to avoid scheduling conflicts.
- Section 3:* To maintain communication and keep everyone updated within all philanthropic agencies and philanthropy chairs.
- Section 4:* Include a resource roster along with Student Activities & Leadership information.
- Section 5:* To act as liaisons as well as a resource for campus groups, newspapers, radio stations, and TV stations to help promote events.
- Section 6:* To maintain a detailed history of events; for example dates, costs, and other information that will be valuable for future events.
- Section 7:* To present a respectable image for community events.
- Section 8:* To draw attention to the importance of philanthropy within the Greek community.
- Section 9:* To provide philanthropy chairs with workshops such as how to write press releases or philanthropy etiquette, to increase their knowledge of philanthropic skills.

## Article IV – Membership

The Philanthropic Council will consist of four members from recognized sororities and fraternities on CSU Fresno's campus, one Interfraternity Philanthropy Chair, one Panhellenic Association Philanthropy Chair, one National Pan-Hellenic Council Philanthropy Chair, and one Universal Greek Council Philanthropy Chair.

- Section 1:* The selection of members is determined by an application and interview process beginning in the fall semester.
- Section 2:* Each member will serve on the Philanthropic Council for one school year, beginning in August and ending in May.



## Fresno State Greek Philanthropic Council Constitution



- Section 3:* When a member vacancy or lack of participation occurs, the President of the Philanthropic Council shall open discussion amongst the Council to potentially seek a replacement or respectfully decline a secondary interview process.
- Section 4:* A resigning member of the Philanthropic Council shall give written notice acknowledging their decline and loss of position.

### **Article V – Executive Board**

- Section 1:* Be an informational liaison between the Philanthropic Council and all Greek or non-profit organizations.
- Section 2:* Be entrusted to make educated decisions that will affect the direction of the council.
- Section 3:* Supply each Greek organization with contact information for local media and any additional necessary information.
- Section 4:* Be responsible for collecting alcohol consumption waivers from Presidents and Philanthropy/Community Service Chairs of each organization at the beginning of the organization's executive term.
- Section 5:* Present new philanthropy opportunities to all Greek organizations.
- Section 6:* Be responsible for implementation of workshops for philanthropy officers.
- Section 7:* The Executive Board shall consist of the following positions: President, Secretary, Public Relations Coordinator, Historian, Workshops/Programs Coordinator, and Judicial Controller.

#### **President**

Duties include: Keep up to date records of all non-profit agencies in Fresno area, be the spokesperson to all agencies, make sure all Executive Board officers are staying on task, and keep in contact with Civic Engagement & Service Learning Office on campus.

#### **Secretary**

Duties include: Prepare agendas for each meeting, record meeting minutes, distribute minutes to the Philanthropic Council and UGC, IFC, NPHC, and Panhellenic Philanthropy/Community Service Chairs, & contact all parties involved with information (time, location, contact) of meetings.

#### **Public Relations Coordinator**

Duties include: Be the spokesperson for the council, maintain relationships with media resources, and to work with workshops officer for Public Relations workshops.



# Fresno State Greek Philanthropic Council Constitution



## **Historian**

Duties include: Keep accessible records of all philanthropy events, distribute philanthropy forms, update calendar, and collect all philanthropy forms following each event (no more than one week after event).

## **Workshops/Programs Coordinator**

Duties include: Responsible for organizing and presenting the workshops when requested or when necessary, implementing at least two each semester; organize all Greek events, Philanthropic Council socials, collaborate with other council members as needed.

## **Judicial Controller**

Duties include: To infer judicial matters to involved party(ies)'s council Judicial Chair, maintain written records of rules and offenses among all philanthropy events, ensure all Greek organizations are enforcing Philanthropy Alcohol Policies.

## **Article VI – Voting**

- Section 1:* Regular business will require majority audible vote.
- Section 2:* Amendments will require two-thirds vote by show of hands.
- Section 3:* Business can only be conducted on scheduled meeting days.
- Section 4:* The Philanthropic Council will elect the President and all remaining positions will be appointed by the President and voted upon by the council when elected.

## **Article VII – Meetings**

Council meetings will be scheduled for the first and third week of the month. One open meeting during the third week of the month will include all Philanthropy/Community Service Chairs of the NPHC, PA, UGC, and IFC Organizations. Times will be determined during the first meeting of the new semester.

## **Article VIII – Philanthropy Alcohol Policies**

Under *no* circumstances will alcohol use or public alcohol intoxication be permitted at **any** philanthropy events.

- Section 1:* Greek organizations must abide by University and State regulations.
- Section 2:* Absolutely no pre-Philanthropy event or post-Philanthropy social gatherings involving alcohol.
  - Section 2.1:* If raising money for your individual chapter or organization, third party vendors are admissible



## Fresno State Greek Philanthropic Council Constitution



with official written approval from the chapter or organization's national office. Chapters and organizations that do not have national representation, official written approval from the advisor will suffice.

*Section 3:* The President and Philanthropy/Community Service Chair of each organization must sign a written agreement at the beginning of their term to not have alcohol or intoxicated individuals present at their philanthropy events.

*Section 4:* The hosting organization of the event is responsible for enforcing Philanthropy Alcohol Policies and will face any judicial processes within UGC, IFC, NPHC, or PA if breach of policies are reported.